



TOWN OF FAIRPLAY
P.O. BOX 267
FAIRPLAY, CO 80440
(719) 836-2622
www.fairplayco.us

DEVELOPMENT APPLICATION

APPLICATION TYPE

- | | |
|---|--|
| <input type="checkbox"/> Planned Unit Development (PUD) | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Minor Subdivision | <input type="checkbox"/> Site Plan |
| <input type="checkbox"/> Major Subdivision | <input type="checkbox"/> Lot Line Adjustment / Elimination |
| <input type="checkbox"/> Zoning / Rezoning | <input type="checkbox"/> Architectural Review |
| <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Other: _____ |

APPLICANT INFORMATION

Applicant: _____ Date: _____
Applicant's Address: _____

Applicant's Phone: _____ Fax: _____
Email Address: _____

OWNER INFORMATION

Owner: _____ Relationship to Applicant: _____
Owner's Address: _____

Owner's Phone _____ Fax: _____
Email Address: _____

PROPERTY INFORMATION

Physical Address: _____
Parcel No.: _____
Subdivision: _____
Lot: _____ Block: _____
Number of Acres: _____
Existing Zoning: _____

PROJECT PROPOSAL

General Description of Project:

[Empty box for project description]

SIGNATURES

I declare under penalty of perjury that the information in this application is true and correct to the best of my knowledge.

Applicant

Date

Owner

Date

The owner and/or applicant must be present at all meetings and hearings. All public hearings must be properly notices according to the Fairplay Municipal Code and Uniform Development Code (Sec.). Development Application must be signed by Applicant and Owner and all submittal requirements must be met before application will be accepted by the Town of Fairplay. Partnerships or Corporations may have the authorized general partner or other applicable corporate officer sign. *Additional pages may be attached as necessary in order to meet application requirements.*

AGREEMENT TO PAY COSTS FOR PROFESSIONAL SERVICES

No application will be accepted or processed unless it is complete and associated fees/deposits are paid. Depending on the application type, it is the Town’s policy and practice to retain outside professional services to process or evaluate an application and the applicant shall bear the costs of same, inclusive of planning, land planning, engineering and legal. A deposit to cover reasonable anticipated costs for outside professional services may be required at the time of application (See Town of Fairplay Fee Schedule). All applications shall be evaluation under the standards and requirements set forth in Chapter 16 of the Fairplay Municipal Code / Uniform Development Code and must be accompanied by the required copies set forth therein.

- I hereby certify that I am the applicant named above and that the information contained herein and, on any attachments hereto, is in all respects true and accurate to the best of my knowledge and belief.
- I further certify that I understand and agree to the aforementioned policy and practice of the Town of Fairplay regarding payment of professional service costs associated with this development application.
- I also understand that no building permit will be issued for the property which is the subject of this application until the application receives final approval by the Board of Trustees and any associated legal timelines have been met/passed.

Applicant Date

FOR TOWN USE ONLY

Sec. 16-3-20. Common submittal requirements.

- Application form, signed by the owner(s) of the property, in the format provided by the Town Clerk. If the applicant is not the owner of the property, a notarized letter of consent signed by the property owner or owners authorizing the applicant to process the specific land use application on the property owner's behalf shall be delivered with the submittal; *(Available online at Town of Fairplay website)*
- Legal description of the subject property;
- Proof of legal ownership and the names and addresses of the owners of the property and any lienholder(s). This can be in the form of a deed, current title policy (not older than 90 days), or a letter from the owner's attorney affirming ownership of the property;
- Names and addresses of any owners or lessees of mineral rights as listed in the records of Park County for the property; *(Visit <https://maps.parkco.us/>)*
- Names and addresses of any property owners of adjacent property including properties across a public street, public right-of-way or alley along with stamped and addressed envelopes for each; *(Visit <https://maps.parkco.us/>)*
- Statement of the purpose of the application and a description of the proposal; *(Attachment to application)*
- Vicinity map indicating the location of the property included in the land use application;
- Agreement to pay form to cover the costs of any outside consultants to assist the Town with review of the application;
- Application fee. *(See Fee Schedule)*

**Per Section 16-3-50 of the Municipal Code and UDC, in addition to the common submittal requirements listed above, additional submittal items are required based upon the type of application. SEE ADDITIONAL REQUIREMENTS CHECKLIST*

Application Submitted: _____ Public Hearing: _____ Property Posted: _____ Notices Mailed to Adjacent Owners: _____ Notice Printed in Newspaper: _____	Fee Paid: _____ Deposit Received: _____ SIA / DIA Required: <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> RECEIVED _____ Other: _____ _____
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