



TOWN OF FAIRPLAY, COLORADO

SHORT TERM RENTAL (STR) ANNUAL RENEWAL APPLICATION

\*VALID FOR 1 CALENDAR YEAR FROM DATE OF ISSUANCE\*

RENEWAL FEE - \$300.00

\*TOWN STAFF USE ONLY\*

Date Received: \_\_\_\_\_

Pmt Amt / Rcp#: \_\_\_\_\_

Type of STR: \_\_\_\_\_

Approved: \_\_\_\_\_

STR Permit #: \_\_\_\_\_

APPLICANT AND PROPERTY OWNER INFORMATION

PROPERTY OWNER: <i>*Must match deed</i>			
PHYSICAL PROPERTY ADDRESS:			
OWNER'S PHYSICAL ADDRESS:			
OWNER'S MAILING ADDRESS:			
OWNER'S PHONE #S:	CELL: _____	HOME: _____	OTHER: _____
OWNER'S EMAIL:			
STR BUSINESS NAME: <i>(Ad/Listing Name)</i>			
STATE SALES TAX ID#:			

LOCAL / EMERGENCY CONTACT INFORMATION

PRIMARY LOCAL CONTACT / ADDRESS:			
PHONE #S:	_____	_____	_____
EMAIL(S):	_____		
SECONDARY CONTACT / ADDRESS:			
PHONE #S:	_____	_____	_____
EMAIL(S):	_____		

SHORT-TERM RENTAL (STR) PROPERTY DETAILS

TYPE OF STR:	<input type="checkbox"/> Entire Home	<input type="checkbox"/> 1 Room	<input type="checkbox"/> 2 Rooms or More (____)	<input type="checkbox"/> Mixed-Use Structure
	<input type="checkbox"/> Other – Please Explain: _____			

Please provide a diagram for the property that includes at a minimum: Dimensions, sidewalks, parking, adjacent roads, entrances/exits, pathways, kitchens, bedrooms, bathrooms, trash and recycling areas, snow storage areas, outdoor fire amenities, pet facilities, and off-street parking spaces identified and other special features or amenities.

ONLINE LISTINGS: <i>*If none, please explain.</i>	URL: _____	URL: _____	URL: _____
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**APPLICANT ACKNOWLEDGMENT**

The signature(s) below certifies that the information provided on this form is in all respects true and accurate to the best of my (our) knowledge and belief and I/we affirm the following under penalty of law:

- I (we) have read a copy of the Ordinance requirements concerning Short Term Rentals, understand the described regulations and agree to abide by them;
- I (we) also understand that should the Short-Term Rental become a nuisance, hazard or unreasonably interfere with the quiet enjoyment of other people’s premises, in accordance with 16-7-160, that this Short-Term Rental Permit will be revoked by the Town of Fairplay;
- I (we) understand that providing false information in this application shall be a violation of the Town of Fairplay Municipal Code, and shall be grounds to deny the application, void the approval, and revoke a Short-Term Rental unit permit issued for the property.

<b>SIGNATURE OF APPLICANT</b>		<b>DATE:</b>	
<b>SIGNATURE OF APPLICANT</b>		<b>DATE:</b>	

**TOWN STAFF USE ONLY**

**SUBMITTAL REQUIREMENTS (N/A if not applicable)**

- Applicant / property owner information complete.
- Copy of driver’s license(s) provided for individual.
- Colorado Secretary of State registration provided for business entity.
- Local contact person / designated agent or representative identified and contact information complete.
- Copy of recorded warranty deed, special warranty deed, or quitclaim deed for the subject property provided.  
*(Applicant and owner identified on the deed are one and the same).*
- STR Type Identified \_\_\_\_\_.
- Diagram of Property provided with all required items identified.
- Certificates of Inspection provided for stoves, furnaces, boilers, etc.
- Proof of Fire Department inspection provided.
- Copy of Property-Liability Insurance in an amount not less than \$500,000.
- Copy of State Sales Tax License.
- Applicant(s) acknowledgement signed.
- Backflow inspection completed: \_\_\_\_\_.
- Zoning & UDC Compliant: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_
- Affidavit regarding prior year's rental history Yes \_\_\_\_\_. No. \_\_\_\_\_.
- Other: \_\_\_\_\_.

Staff Notes:

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