



**AGENDA for a Regular Meeting
of the Board of Trustees of the Town of Fairplay, Colorado
Monday, April 1, 2024, at 6:00 p.m.**

Fairplay Town Hall Meeting Room, 901 Main Street, Fairplay Colorado

[Click here to join the Teams meeting](#) (Meeting ID: 279 519 065 585 / Passcode: 6y7yem)

- I. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- II. **ROLL CALL**
- III. **APPROVAL OF AGENDA**
- IV. **CONSENT AGENDA** *(This item is intended to streamline the Board Meeting grouping routine, non-controversial business. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.)*
 - A. **APPROVAL OF MINUTES OF REGULAR MEETING** – January 8, 2024.
 - B. **APPROVAL OF MINUTES OF REGULAR MEETING** – January 22, 2024.
 - C. **EXPENDITURES** – Approval of paid bills for all Town Funds from March 15, 2024 to March 27, 2024 in the amount of **\$238,137.97**.
- V. **CITIZEN COMMENTS** *(This item allows for the public to sign up to address the Board on matters that are not on the agenda – Sign-up can be done prior to, or at the start of a meeting, on the required form.)*
- VI. **PROCLAMATIONS, PRESENTATIONS AND UPDATES**
 - A. Update regarding US285 Widening and Bridge Replacement and CO9 Intersection Improvements Project from CDOT and American Civil Constructors Representatives with Discussion Regarding Decorative Light Poles.
- VII. **PUBLIC HEARINGS**
 - A. **THIRD READING** – Should the Board of Trustees Approve the Adoption of Ordinance No. 2, Series of 2024, entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING CHAPTER 18 BUILDING REGULATIONS TO INCREASE THE DESIGN SNOW LOADS FOR STRUCTURES?”**. *The Board consider adoption of a revised ordinance to increase snow loads for new structures in the Town of Fairplay.*
 - B. **FIRST READING** – Should the Board of Trustees Approve the Adoption of Ordinance No. 3, Series of 2024, entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AMENDING CHAPTER 10 – GENERAL OFFENSES OF THE FAIRPLAY MUNICIPAL CODE REGARDING NOISE AND NOISE PERMITS, AND CHAPTER 11 – STREETS, SIDEWALKS AND PUBLIC PROPERTY REGARDING PARKING AND PARKING PERMITS?”**. *The Board will consider adoption of an ordinance to update rules for noise levels, construction work days, and parking on Town streets and rights of way.*
- VIII. **NEW BUSINESS**
 - A. **FIRST READING** – Should the Board of Trustees for the Town of Fairplay adopt Resolution No. 15, Series of 2024, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPOSAL FROM SERVLIN BY HOMESERVE AND AUTHORIZING PARTICIPATION IN AND OFFERING OF CUSTOMER LEAK PROTECTION AND SERVICE LINE PROTECTION PROGRAMS.”?** *The Board will consider approving a proposal to offer leak protection and service line protection plans for Town Water & Sewer customers.*
- IX. **STAFF AND BOARD OF TRUSTEE REPORTS**
 - A. Review of End of Term Audit Report from Plante Moran.
- X. **ADJOURNMENT.**

Upcoming Meetings/Important Dates

Board of Trustees Regular Meeting W/ Oath of Office to Elected Trustees	April 15, 2024
The Flume’s People Choice Awards	April 24, 2024
Park County Intergovernmental Meeting	April 25, 2024
Board of Trustees Regular Meeting	May 6, 2024

**MINUTES OF THE REGULAR MEETING OF THE
FAIRPLAY BOARD OF TRUSTEES
January 8, 2024**

WORK SESSION

The Board conducted a Work Session between 5:00 p.m. and 6:00 p.m with the Town Engineering firm of SGM where they reviewed and discussed the development of a Water Model for the Town of Fairplay to be used for planning and management decisions and assessing impacts of new development and other external drivers on the Town's water infrastructure.

CALL TO ORDER

A Regular Meeting of the Board of Trustees for the Town of Fairplay was called to order by Mayor Frank Just on Monday, January 8, 2024 at 6:00 p.m. in the Board Room located in the Fairplay Town Hall at 901 Main Street, having previously been posted in accordance with Colorado Open Meetings law.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Mayor Just proceeded with the pledge of allegiance, followed by the roll call, which was answered by Mayor Frank Just, Mayor Pro Tem Dodge, and Trustees Ray Douglas, Josh Voorhis and Pete Lynn.

Staff in attendance were Town Administrator Janell Sciacca, Town Treasurer Jennie Danner, and Chief of Police Jeff Worley.

APPROVAL OF AGENDA

Motion #1 by Trustee Voorhis, seconded by Trustee Lynn, that the agenda be adopted as written. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

CONSENT AGENDA

- A. **APPROVAL OF PRIOR MEETING MINUTES** of September 18, 2023.
- B. **APPROVAL OF PRIOR MEETING MINUTES** of October 16, 2023.
- C. **APPROVAL OF EXPENDITURES** – Paid bills for all Town funds from December 1, 2023 to January 4, 2024 in the amount of **\$181,315.08**.
- D. Should the Board of Trustee Approve the Adoption of Resolution No. 1, Series of 2024, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF FAIRPLAY, COLORADO, ESTABLISHING REGULAR MEETING DATES AND DESIGNATING THE PUBLIC PLACES FOR THE POSTING OF MEETING NOTICES AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW FOR THE CALENDAR YEAR OF 2024.**"?
- E. Should the Board Approve Adoption of Resolution No. 2, series of 2024, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO DETERMINING THAT THE REGULAR MUNICIPAL ELECTION TO BE HELD ON APRIL 2, 2024 SHALL BE A MAIL BALLOT ELECTION.**"?
- F. Should the Board Approve Adoption of Resolution No. 3, series of 2024, entitled, "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING AN UPDATED PROFESSIONAL LEGAL SERVICES AGREEMENT WITH WILSON WILLIAMS LLP D/B/A WILSON WILLIAMS FELLMAN DITTMAN.**"?

Motion #2 by Trustee Douglas, seconded by Mayor Pro Tem Dodge, that the Consent Agenda be approved with the minutes as written, expenditures as stated and resolutions as presented. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. The motion carried unanimously.

CITIZEN COMMENTS

Kerrie Lynn, 851 Hathaway, thanked the Town for keeping them updated on the CDOT Housing project on Hathaway. Mayor Just commented that citizens could contact him at any time with questions, comments or issues. It was noted by Lynn and others in attendance that construction debris (nails, plastic sheeting, etc.) was still being picked up that was strewn about by winds that requested that the sidewalks. Lynn also commented about the icy condition of sidewalks and requested if more trash containers could be put out along Main Street.

PROCLAMATIONS, PRESENTATION AND UPDATES

A. Mayor's Proclamation Nominating the King and Queen Candidates for the Fairplay Mountain Mardi Gras to be held Saturday, February 10, 2024.

Mayor Just announced that for the 2024 event, two gentlemen were selected to represent Homes For Our Troops (HFOT) which is a 501C3 nonprofit organization that builds and donates specially adapted custom homes nationwide for severely injured Post 911 Veterans. He announced the recipients of those homes are truly what he considered heroes and reminded that he spoke at the ceremony welcoming them to community. Army Sergeant First Class Brian Lowen was injured during his first deployment in Balad, Iraq in a mortar attack. Despite injuries to his wrist, leg, ribs, and sustaining a traumatic brain injury, Brian continued to actively serve. In between surgeries on his wrist and leg, Brian deployed an additional 6 times to Iraq and Afghanistan. The second gentleman is Army Specialist Eric Jordan. Jordan's vehicle was hit by an improvised explosive device during deployment in Ramadi, Iraq. A friend performed lifesaving CPR on Eric. The blast resulted in multiple injuries and cord including spinal cord injury, paraplegia, and tinnitus. Eric's recovery has been trying and difficult coping with not only not being able to walk, but also not being able to put his thoughts into words due to TBI. After several months of therapy and strong determination, Eric was able to speak again and continued private therapy which focused on building his body and confidence back. Just humbly stated that considering the significant injuries and trauma they both went through he never even gathered one iota of feeling sorry for themselves or having remorse that they were in the position they were. Therefore, he felt it quite appropriate to honor them at the 2024 Mountain Mardi Gras and issued the Mayoral Proclamation to that effect reading it into the record. Just stated that we have freedom because of people like these two and we are able to enforce freedom because of people like these two so in his mind, there were no two better people to honor for all they've given for our country. Just requested Staff provide assistance to Lowen and Jordan by putting out donation jars and starting an online campaign.

B. Presentation by U.S. Forest Service regarding Kite Lake Improvement Plan.

Trustee Voorhis announced that he was recusing himself and left the room. Erin Reid, Trails Coordinator with the USFS, reviewed a PowerPoint slide providing a background and overview about a plan to improve Kite Lake. Reid announced that the project would incorporate expanding camping sites in the area, public safety improvements, roadway improvements, trail improvements and maintenance and expansion of sanitation facilities. She announced the budget was \$2.6M and the bulk of the funding was coming from a Great Outdoors Colorado Grant and the National Forest Foundation. An application was also being submitted to the Land & Water Trust Fund as well as multiple other places and through presentations. Reid announced that money would go towards a match for the GOCO grant as a cash match and to show that the local community supports the project and has buy in. Mayor Just recommended the Town donate \$5,000.

Motion #3 by Trustee Dodge, seconded by Trustee Douglas, to donate \$5,000 from benevolence to the Kite Lake Improvement Project. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Lynn – aye. Motion carried unanimously. Trustee Voorhis returned to the room and his seat at the dais.

C. Presentation from HomeServe USA regarding ServLine Utilities Protection Insurance.

Dennis Lyon, Regional Manager of HomeServe reviewed a PowerPoint presentation regarding a Leak Protection and Service Line warranty program. Lyon reported that they can be offered independent of one another. He advised that Servline is an affinity partner of the National Rural Water Association and Colorado Rural Water Association and is endorsed by the National League of Cities. Leaks are something that are painful for both municipalities and utilities as well as homeowners with and unexpected financial burden on the homeowner to make repairs and then pay for the high water bill which also results in stressful calls to the Town and most people don't understand that they're responsible for the water and sewer lines that are on their property. There are also costs for the Town in the form of lost revenue lost as a result of making adjustments. Servline offers 2 layers of protection giving the homeowner the opportunity to pay their average water bill and have that overage amount paid by us directly to the Town, which is a win-win. He further explained the program and advised it can turn a negative situation into a positive outcome for everyone involved. Lyon advised there is no cost to the Town and the coverages are \$500, \$1000 and \$2500 and

there is no deductible, and the monthly costs are low. He reviewed the different monthly fees. Servline notifies all the Town customers before the program is put in place and have the opportunity to opt out. He noted that an average of 96% of customers have stayed with the program and Servline works to the Town to set up the billing and coding. Lyon also provided an overview of the opt-in Service Line program and noted the entire program was turnkey. Following discussions and questions, the Board generally agreed the Town would be interested in offering the program and directed Staff to begin the process to move forward.

D. Presentation from South Park Food Bank regarding 2023 activities.

Doug Botkin, Food Bank volunteer, presented reviewing the entities activities for 2023. He noted that they received many donations last year and with the exception of rent, utilities, and insurance, the majority of the money was spent on food. There are not paid employees. A grant in 2023 required it be spent on locally sourced food so with legwork they were able to provide vegetables and beef from the South Park area that resulted in some alliances with local farmers and ranchers. Botkin announced that an average of 85 families were served monthly as the second Saturday handout. In 2022 that number was 65. In November 130 turkeys were given away with all the fixings and 100 hams were given away at Christmas. Both resulted in a lot of smiling and happy people. He noted that there was no vetting process to qualify and instead asked 4 questions without judgment. Botkin advised that the Food Bank also provided snacks for the Boys & Girls Club and the Elementary School and sent totes home with older kids filled with food for about 6 families in crisis, so they had something to eat over the weekend. Additionally, they were feeding pets now through an alliance with Mars Corporation. He noted that 18-40 volunteers help on distribution days and ages run from 6 to 89. He ended by stating the South Park Food Bank provides a great service to those in need and is relied upon by a lot of people. He thanked the Board for allowing him to speak and for providing the space at 501 Main. Trustee Dodge inquired what could be done to help the Food Bank. Botkin did not know but felt if things kept going the way they were, their operation would outgrow 501 Main. The Board thanked Botkin for the update.

NEW BUSINESS

A. FIRST READING – Should the Board of Trustees Approve the Adoption of Resolution No. 4, Series of 2024, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO APPROVING A TEMPORARY LEASE AGREEMENT WITH THE SOUTH PARK FOOD BANK FOR USAGE OF A PORTION OF THE TOWN-OWNED BUILDING AT 501 MAIN STREET.”?

Town Administrator Sciacca reviewed the Staff Report reminded the lease agreement originated in 2019 and last year it was updated to reflect the 2,400 s.f. that the Food Bank was now occupying. She noted increased costs at 501 Main with the Food Bank being the only active use in the building and recommended that the lease fee be increased to \$100 from \$10 and suggested if the Board wanted to the increase the amount paid for utilities is probably should be closer to 30% for the amount of space used. Mayor Just inquired what the costs of utilities was for 2023 and Sciacca replied, without December’s bill which had not been paid, the total paid was \$16,457.93. Mayor Just stated that the space the Board agreed to for the Food Bank had grown and the Board needed to understand the precedent being set when another local food bank was fully self-funded with any benefit from the Town servicing families and individuals through sales of donated items through a thrift store. He opened the floor for discussion. General consensus was the service provided by the South Park Food Bank was important but the Town needed to incentivize needed upgrades for old, inefficient appliances and asked Staff to meet with the Food Bank and work out a resolution to bring back to the Board that doesn’t hurt the Food Bank but allows the Town to recover some expenses.

Motion #4 by Trustee Lynn, seconded by Trustee Douglas, to continue Resolution No. 4, Series of 2024. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

B. FIRST READING – Should the Board of Trustees Approve the Adoption of Resolution No. 5, Series of 2024, entitled, “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO ACTING BY AND THROUGH THE TOWN OF FAIRPLAY WATER AND WASTEWATER ENTERPRISE, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WARM SPRINGS CONSULTING, L.L.C. FOR OPERATOR IN RESPONSIBLE CHARGE (ORC) SERVICES FOR THE TOWN OF FAIRPLAY WATER TREATMENT FACILITY.”?

Town Administrator Sciacca presented an overview of the Staff Report for both items B & C. She noted that Keith Chisholm was in attendance representing Warm Springs Consulting, LLC and stated Staff was recommending approval to renew the agreements as presented. She noted that Chisholm and Deline had both expressed interest in continuing to serve as ORCs for the Town's facilities at the same monthly rates as the previous year (\$4,500 for Water and \$5,000 for Wastewater).

Motion #5 by Trustee Voorhis, seconded by Trustee Douglas, to approve Resolution No. 5, Series of 2024, as presented approving a Professional Services Agreement with Warm Springs Consulting, LLC for ORC Services for the Water Treatment Facility. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

C. FIRST READING – Should the Board of Trustees Approve the Adoption of Resolution No. 6, Series of 2024, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO ACTING BY AND THROUGH THE TOWN OF FAIRPLAY WATER AND WASTEWATER ENTERPRISE, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WARM SPRINGS CONSULTING, L.L.C. FOR OPERATOR IN RESPONSIBLE CHARGE SERVICES (ORC) FOR THE TOWN OF FAIRPLAY WASTEWATER TREATMENT FACILITY.”?**

Motion #6 by Trustee Voorhis, seconded by Trustee Douglas, to approve Resolution No. 6, Series of 2024, as presented approving a Professional Services Agreement with Warm Springs Consulting, LLC for ORC Services for the Wastewater Treatment Facility. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

D. FIRST READING – Should Approve the Adoption of Resolution No. 7, Series of 2024, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF FAIRPLAY, FOR THE 2024 BUDGET YEAR.**

Town Administrator Sciacca presented an overview of the Staff Report and reminded that SB23-001 passed resulting in reductions in the certifications and property taxes to be paid in 2024. When the bill passed in December, the Town was not certain what the overall impact would be and was waiting for final certification numbers from the Assessor. Those figures were received, and the resolution presented recommended certifying 11.799 mills with anticipation of \$311, 490.00 in revenue, \$76,490 over what was budgeted.

Motion #7 by Trustee Voorhis, seconded by Trustee Douglas, to approve Resolution No. 7, Series of 2024, as presented levying general property taxes for the 2023 year to help defray the cost of government for the Town of Fairplay for the 2024 budget year. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

PUBLIC HEARINGS

A. FIRST READING – Should the Board Approve Adoption of Ordinance No. 1, series of 2024, entitled, **“AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING SECTION 13-1-80 OF THE FAIRPLAY MUNICIPAL CODE ESTABLISHING A SENIOR DISCOUNT AND A SHORT-TERM RENTAL RATE FOR WATER SERVICES.”?**

Mayor Just introduced the ordinance, opened the public hearing at 8:13 PM and reviewed the format for the hearing. Town Administrator Sciacca provided an overview of the Staff Report noting the subject of offering a Senior Discount came up during budget discussions and was generally supported at that time. She noted that similar ordinances were in effect in several other surrounding jurisdictions and the Fairplay's was modeled after Cripple Creek's policy and form, which is also where former Attorney Lee Phillips served. Following minimal discussion, Mayor Just recommended leaving the age at 60 and allowing for a 50% reduction.

Motion #8 by Trustee Lynn, seconded by Trustee Voorhis, to approve Ordinance No. 1, Series of 2024, as amended with the age of 60 years and a 50% discount. A roll call vote was taken: Douglas – aye, Dodge – aye, Just – aye, Voorhis – aye, Lynn – aye. Motion carried unanimously.

BOARD OF TRUSTEE AND STAFF REPORTS

Chief Worley reported that all the Town's Officers had now been hired and proposed to conduct a Badge Pinning Ceremony at the next Board meeting on January 22. Worley advised that after 2 weeks of training beginning on January 22, the Officers would be seen regularly throughout the community with regular shifts starting February 5. Mayor Just extended congratulations to Worley for a job well-done and stated that the Board would be grateful to have them and honor them in acknowledgement of what they are stepping into. Worley also advised that he met with officials of the Town of Alma on January 3 to discuss providing law enforcement of them and the meeting went well. An IGA was drafted and reviewed by the Town Administrator and Town Attorney. The agreement would allow for the hiring of one additional Officer and that person was another really promising candidate from Texas with a Colorado POST certificate. Sciacca advised that this proposal was recommended to the prior Chief about a year and a half earlier, but Worley saw the potential and moved it forward while also being up front and transparent with Sheriff McGraw. Worley advised that the agreement provided for an Officer, living quarters, office space, vehicles, and payment of a portion of his salary. He also noted that both South Park Ambulance District and Northwest Fire Protection had also offered lodging accommodations. The Board thanked the Chief and Sciacca for making the idea a reality.

Town Administrator Sciacca reminded that Public Works Director Donovan Graham left the Town's employment, and she was recommending a bit of a restricting and not hiring a new Director. She advised that Sean Kleinschmidt had stepped up wanting to take a leadership role, so he was being promoted to Crew Chief and both Chris Bannister and Mark Kleinschmidt were taking on more responsibilities as well while Alex Wagner was also going to be taking over some administrative duties, but no new titles. Each was being provided a pay increase for the added duties. She also reported that Town Engineer Deron Dircksen with SGM would be helping with technical matters under the current agreement. Sciacca stated that they were all excited about the opportunity. Sciacca then reported that mobilization by Velocity Constructors would occur later in January for the Infiltration Gallery and Well #4 project.

Trustee Douglas reported that he submitted his petition to run for Trustee and would be honored to continue to serve. He noted that during signature gathering there were many comments that citizens would be happy to see police activity again to control the speeding and stop sign running. Douglas also reported that he and Mayor Pro Tem Dodge went to Canon City and participated in the Front Range Transportation Planning Region meeting where they brought up the roundabout and sidewalks on US 285 to the Sinclair.

Mayor Pro Tem Dodge echoed the comments of Douglas regarding the TPR meeting in Canon. He then announced that someone would need to step up to the plate and continue attending those meetings when he was off the Board to represent the Town and its wants and needs. He advised that he and Douglas also brought up resurfacing of CO9 through Town.

Trustee Voorhis questioned barbed wire fencing that had been put up along south US285 for the highway project stating he thought CDOT was supposed to be following CPW standards on fencing. He was concerned about deer and other wildlife being snagged by the barbed-wire and asked Staff to follow up with CDOT. Voorhis also noted the large amount of trash near the CDOT Housing project with the plastic blowing off the homes and felt it was reckless behavior for them not to address the winds impact which frustrated him. Mayor Just felt Fading West owed the Town cleanup come summer.

Trustee Lynn suggested tarps for the roll off dumpsters as well. Sciacca advised with the recent issues and untruths, she reached out to CDOT Director of Transportation John Lorme which did get their attention. Lynn then reported that the Sheriff's Office was wanting to donate about 70 old mattresses to the Town for emergency supplies and he would go look at them and move them to 501 Main if they were in good condition. He also noted that he would continue to work on emergency supplies all winter.

Mayor Just reported on the upcoming Mardi Gras event on February 10 noting he was ordering food and it was going to be another big event. He reported that crawfish were not an option this year. He reminded the nonprofit benefitting this year was Homes for Our Troops, that Hazel Miller was providing music and it would be a not-to-miss event.

ADJOURNMENT

There being no other regular business before the Fairplay Board of Trustees, Mayor Just declared the meeting adjourned at 8:33 p.m.

BOARD OF TRUSTEES, FAIRPLAY, COLORADO

Frank Just, Mayor

ATTEST:

Janell Sciacca, Town Clerk

UNOFFICIAL



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Jennie Danner, Treasurer

RE: Paid Bills

DATE: March 27th, 2024

Attached is the list of the invoices paid between March 15th, 2024, and March 27th, 2024. Total Expenditures: \$238,137.97. Upon motion to approve the consent agenda, the expenditures will be approved.

Please note that the large expenditures of \$147,177.89 were to JOC Construction for Phase 1 structural and utility work at 501 Main during February; \$20,000 was paid to J&M Displays for 4th of July fireworks; \$9,770.00 to Park County Sheriff's Office for December 2024 coverage; and \$7,515.99 for body armor for Officers. The Town also purchased South Park Brewery's tap trailer to use for events in the amount of \$3,000. Quarterly ESTIP payments were made to Otto's and Mountain Essentials.

Recent activities: Regular payroll, transmittals, utility, A/P and reconciliation duties.

Report Criteria:
Detail report type printed

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/20/2024	20080	ACA Products, Inc.	sand/salt	1	03/09/2024	1,355.05	105670
Total 16:						1,355.05	
03/27/2024	20112	Caselle, Inc	Software Support	1	03/01/2024	729.00	105060
03/27/2024	20112		Software Support	2	03/01/2024	729.00	517206
Total 334:						1,458.00	
03/20/2024	20086	Galls, LLC	oc spray	1	02/06/2024	185.80	105445
03/20/2024	20086		uniforms	1	02/07/2024	416.24	105410
03/20/2024	20086		emblem	1	02/12/2024	6.16	105410
03/20/2024	20086		uniforms	1	02/14/2024	120.56	105410
03/20/2024	20086		uniforms	1	02/15/2024	114.40	105410
03/27/2024	20116		PD uniforms	1	02/29/2024	24.60	105410
03/27/2024	20116		PD uniforms	1	03/01/2024	143.44	105410
Total 994:						1,011.20	
03/20/2024	20102	Park County Sheriff's Office	PCSO IGA exp Dec 23	1	03/20/2024	9,770.00	105478
Total 1594:						9,770.00	
03/27/2024	20121	Postal Pros Southwest, Inc	utility billing	1	03/11/2024	308.68	517218
03/27/2024	20121		utility billing	2	03/11/2024	179.82	105130
Total 1699:						488.50	
03/20/2024	20107	Town of Fairplay	501 main	1	02/29/2024	183.20	105195
Total 2134:						183.20	
03/27/2024	20126	Verizon Wireless	phone lines	1	03/27/2024	217.84	105455
Total 2212:						217.84	
03/27/2024	20127	Xcel Energy	945 quarry rd	1	03/27/2024	59.65	517490
Total 2296:						59.65	
03/20/2024	20105	South Park Ace & Lumber	cemetery flag pole fix	1	02/25/2024	44.97	105850
03/20/2024	20105		vehicle battery	2	02/25/2024	54.98	105420
03/20/2024	20105		water plant repair	3	02/25/2024	31.35	517465
03/20/2024	20105		mardi gras coat hooks sandbags	4	02/25/2024	29.17	105166
03/20/2024	20105		utility knife	5	02/25/2024	10.99	105445
03/20/2024	20105		locate paint, WTP maintenance	6	02/25/2024	125.80	517480
03/20/2024	20105		locate paint	7	02/25/2024	14.99	517670
Total 2405:						312.25	
03/20/2024	20095	Laser Graphics	Business Cards	1	02/28/2024	96.00	105497
Total 2437:						96.00	

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/20/2024	20094	KONICA MINOLTA BUSIN	C368 Town Hall copier	1	02/27/2024	318.71	105032
03/20/2024	20094		C450I marketing copier	1	02/29/2024	19.23	105130
Total 2448:						337.94	
03/20/2024	20085	Family Support Registry	14128920	1	03/22/2024	252.00	102265
03/20/2024	20085		15890460	2	03/22/2024	285.69	102265
Total 2456:						537.69	
03/27/2024	20111	CARD SERVICES	staff luncheon, birthdays	1	03/27/2024	261.45	105010
03/27/2024	20111		staff luncheon, birthdays	2	03/27/2024	185.26	517010
03/27/2024	20111		gov accounting training	3	03/27/2024	90.00	105015
03/27/2024	20111		town hall kitchen supplies	4	03/27/2024	41.99	105027
03/27/2024	20111		admin cartridges	5	03/27/2024	93.02	105030
03/27/2024	20111		postage	6	03/27/2024	9.41	105035
03/27/2024	20111		netgear switch pd	7	03/27/2024	54.21	105060
03/27/2024	20111		domain renewal	8	03/27/2024	19.99	105130
03/27/2024	20111		mardi gras decor, hotel for band	9	03/27/2024	608.60	105166
03/27/2024	20111		uniforms pd	10	03/27/2024	59.31	105410
03/27/2024	20111		vehicle decals	11	03/27/2024	152.09	105420
03/27/2024	20111		pd cartridges, supplies	12	03/27/2024	762.59	105445
03/27/2024	20111		pd carbine gas system	13	03/27/2024	1,227.41	105450
03/27/2024	20111		pd office furniture	14	03/27/2024	204.83	105480
03/27/2024	20111		parts for plow	15	03/27/2024	971.46	105625
03/27/2024	20111		pw paper supplies	16	03/27/2024	184.12	105630
03/27/2024	20111		welding and grader training pw	17	03/27/2024	620.00	105635
03/27/2024	20111		parts for plow	18	03/27/2024	282.13	105670
03/27/2024	20111		paper supplies pw	19	03/27/2024	58.38	105841
03/27/2024	20111		dog waste bags	20	03/27/2024	237.77	105830
03/27/2024	20111		agm batteries for plow	21	03/27/2024	458.36	517242
03/27/2024	20111		propane 1800 beaver creek	22	03/27/2024	1,256.34	517470
Total 2503:						7,838.72	
03/20/2024	20099	NAPA Auto Parts	vehicle tools and door check	1	02/29/2024	207.33	105420
03/20/2024	20099		hydrolic fittings, skid atthcmnts, fluid	2	02/29/2024	541.67	517242
03/20/2024	20099		shop parts	3	02/29/2024	72.95	105630
03/20/2024	20099		wastewater oil for pumps	4	02/29/2024	73.47	517670
03/20/2024	20099		dump truck parts	5	02/29/2024	92.15	105625
Total 2608:						987.57	
03/27/2024	20114	CenturyLink	scada	1	03/19/2024	76.72	517625
Total 2614:						76.72	
03/27/2024	20125	Summit Interiors	pw/san office carpet	1	03/27/2024	1,356.68	105682
03/27/2024	20125		pw/san office carpet	2	03/27/2024	1,356.68	517260
Total 2723:						2,713.36	
03/27/2024	20119	Mobile Record Shredders	monthly routine shredding	1	03/12/2024	13.20	105030
Total 2793:						13.20	
03/27/2024	20118	J & M Displays	fireworks 4th of July	1	03/26/2024	20,000.00	105171

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 2800:						20,000.00	
03/27/2024	20110	Bullock, Julie	plaque jordan	1	03/27/2024	16.05	105166
03/27/2024	20110		PD postage	2	03/27/2024	5.80	105445
Total 2812:						21.85	
03/20/2024	20082	Colorado Analytical Lab	water testing	1	03/06/2024	235.00	517475
03/27/2024	20115		water testing	1	03/25/2024	24.00	517475
Total 2864:						259.00	
03/20/2024	20106	South Park Brewing	tap trailer for events	1	03/19/2024	1,500.00	105150
03/20/2024	20106		tap trailer for events	2	03/19/2024	500.00	105171
03/20/2024	20106		tap trailer for events	3	03/19/2024	1,000.00	105162
Total 2873:						3,000.00	
03/27/2024	20122	Promark Industries, LLC	2011 tahoe maintenance	1	03/19/2024	2,247.06	105420
03/27/2024	20122		2020 tahoe maintenance	1	03/19/2024	411.64	105420
Total 2887:						2,658.70	
03/27/2024	20124	Shirley Septic Pumping, In	visitor center	1	03/15/2024	411.80	105120
03/27/2024	20124		cohen park	1	03/15/2024	215.80	105842
Total 2893:						627.60	
03/20/2024	20089	Hunn Planning & Policy, LL	planning svcs feb 24	1	03/11/2024	1,562.50	105105
03/20/2024	20089		mustang ridge	2	03/11/2024	168.75	105107
Total 3183:						1,731.25	
03/20/2024	20083	Communication Solutions	programming fee	1	03/05/2024	176.87	105430
Total 3284:						176.87	
03/20/2024	20084	Ernst, Sarah	mileage to training	1	02/27/2024	44.22	105015
03/20/2024	20084		cell phone reimburse	1	03/20/2024	50.00	105065
Total 3313:						94.22	
03/20/2024	20098	Mountain Essentials	estip	1	03/20/2024	1,180.42	105076
Total 3370:						1,180.42	
03/20/2024	20108	UniFirst	confined space monitor service	1	03/05/2024	480.94	517655
Total 3462:						480.94	
03/20/2024	20097	Motorola Solutions	radio equipment	1	03/02/2024	2,513.48	105430
Total 3540:						2,513.48	
03/20/2024	20103	Phoenix Technology Group	pw IT	1	03/01/2024	679.85	105645
03/20/2024	20103		pd IT	2	03/01/2024	679.85	105465

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
03/20/2024	20103		utilities IT	3	03/01/2024	679.85	517206
03/20/2024	20103		admin IT	4	03/01/2024	679.85	105060
Total 3580:						2,719.40	
03/20/2024	20093	Kleinschmidt, Sean	reimburse physical for CDL	1	03/11/2024	100.00	105635
Total 3590:						100.00	
03/20/2024	20088	Hardesty Engineering and	on call eng feb 24	1	02/29/2024	510.00	517432
Total 3618:						510.00	
03/20/2024	20101	Otto's	estip	1	03/20/2024	5,089.46	105076
Total 3651:						5,089.46	
Multiple	Multiple	CCOM	preemployment physical	1	10/27/2023	70.00	105480
Total 3654:						70.00	
03/20/2024	20092	Kleinschmidt, Mark	reimb uniforms/safety equip	1	03/08/2024	119.96	105680
Total 3752:						119.96	
03/20/2024	20091	JOC Construction	501 main remodel feb 24 work	1	02/29/2024	147,177.89	105195
Total 3758:						147,177.89	
03/27/2024	20120	Plante Moran	on call accting svcs 1st qtr 24	1	03/20/2024	1,850.00	105070
Total 3774:						1,850.00	
03/20/2024	20090	Iron Mountain	records stroage fees	1	02/29/2024	189.00	105070
Total 3789:						189.00	
03/20/2024	20104	Salt Licking Goat Clothing	marketing stickers	1	03/15/2024	620.00	105130
Total 3801:						620.00	
03/27/2024	20117	Homes For Our Troops	lowen/jordan garage floors donation	1	03/27/2024	3,000.00	105110
Total 3804:						3,000.00	
03/20/2024	20100	Nichole Prickett	uniform modification	1	02/06/2024	107.00	105410
Total 3806:						107.00	
03/20/2024	20087	Global Ordnance	arex delta optics and magazines	1	02/17/2024	3,945.55	105450
03/20/2024	20087		arex delta optics and magazines	1	01/18/2024	240.00	105450
Total 3809:						4,185.55	
03/20/2024	20081	Catherine Carter	burro booth refund/vendor	1	03/11/2024	180.00	104756

Check Issue Date	Check Number	Name	Description	Seq	Invoice Date	Check Amount	GL Account
Total 3810:						180.00	
03/20/2024	20096	MB Police Equipment-Prof	award PD	1	01/26/2024	18.99	105480
03/20/2024	20096		body armor	1	03/05/2024	7,497.00	105450
Total 3811:						7,515.99	
03/20/2024	20109	Wagner CAT	grader	1	02/27/2024	2,892.00	105625
Total 3812:						2,892.00	
03/27/2024	20123	Scream Agency	marketing	1	02/29/2024	1,610.50	105130
Total 3813:						1,610.50	
Grand Totals:						238,137.97	

Report Criteria:
Detail report type printed

From: [Steve Howard](#)
To: [Janell Sciacca](#)
Cc: [- CDOT, Patrick](#)
Subject: US 285/SH 9 - Fairplay Pedestrian Lighting - Cost Estimate
Date: Monday, March 18, 2024 8:57:07 AM
Attachments: [CDOT US 285 & SH 9 Light Pole COs \(12 Each\).pdf](#)
[K423 B-Pod 40W P4AV Black.pdf](#)
[Cur 17In Mad - Logo - Decorative Base 3-4-24.pdf](#)

Janell,

CDOT has agreed to install the nine (9) pedestrian lights along SH 9 per the Fairplay Standards with Luminaires, Pole Bases, and Banner Arms. The Contractor will modify the six (6) pedestrian light poles that have already been installed by replacing the luminaires, adding Pole Bases, and Banner Arms. There are twelve (12) pedestrian lights along US 285 that will be installed per the original plan detail.

Sturgeon Electric provided a cost estimate in the event the Town wishes to replace the 12 Luminaires along SH 9. See Attached. Essentially it breaks down like this:

Item Description	Quantity	Unit	Unit Price	Total
Removal and Installation of Luminaire	12	EACH	\$390.96	\$4,691.52
Light Pole Decorative Base	12	EACH	\$900.00	\$10,800.00
Light Standard Luminaire	12	EACH	\$2,200.00	\$26,400.00
Light Standard Banner Arms	12	EACH	\$585.00	\$7,020.00
			Total Bid Price =	\$48,911.52

This additional work will not be part of this Intersection Improvements project. If you have further questions regarding this work, you can contact Tony Gregorich (American Civil Project Manager) for contracting assistance for this work.

Regards,

Steve Howard, PE

Senior Project Manager/

Construction Resident Engineer



Office 720.473.4115 | Mobile 303.870.6474 | showard@yeh-eng.com



4901 S Windermere St
 Littleton, Co 80120
 P:303.795.2582

To: Colorado Department Of Transportation	Contact:
Address: 2000 S. Holly Street Denver, CO 80222 USA	Phone: (303) 757-9519
Project Name: CDOT US 285 & SH 9 Light Pole COs	Bid Number:
Project Location:	Bid Date:

American Civil Constructors is pleased to quote the following items on the above referenced project.

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	202-00750	Removal Of New Luminaire	12.00	6.00 EACH	\$390.96	\$2,345.76 \$4,691.52
	613-30005	Light Pole Decorative Base	12.00	EACH	\$900.00	\$10,800.00
	613-30005	Light Standard Luminaire	12.00	EACH	\$2,200.00	\$26,400.00
	613-30005	Light Standard Banner Arms	12.00	EACH	\$585.00	\$7,020.00

Total Bid Price: ~~\$46,565.76~~
\$48,911.52

Notes:

- Excludes any unforeseen conditions.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: American Civil Constructors, Inc (Heavy Civil)</p> <p>Authorized Signature: _____</p> <p>Estimator: _____</p>
--	--

REV.	ALTERATION	DATE	BY

LUMINAIRE SPECIFICATIONS

CATALOG NO.: K423R-P4AV-IES-WATTAGE(SSL)
 -1030-120:277-K26-PR7-CCT-SST-GRS
 -QD-BK

QUANTITY:
 OPTICAL SYSTEM: FLAT ARRAY, ACRYLIC VERTICAL
 IES CLASS.: SEE CHART
 INPUT WATTAGE: SEE CHART
 SOLID STATE LIGHTING

SERIES: 1030
 CCT: SEE CHART
 LINE VOLTAGE: 120:277V
 POLE ADAPTOR: K26
 PAINT: TEXTURED BLACK
 OPTIONS: C/W #17 FINIAL, &
 TWISTLOCK RECEPTACLE
 (PHOTO-EYE BY OTHERS)
 "SIGMA" SPUN ALUM. TOP
 GENERAL ELECTRIC RING

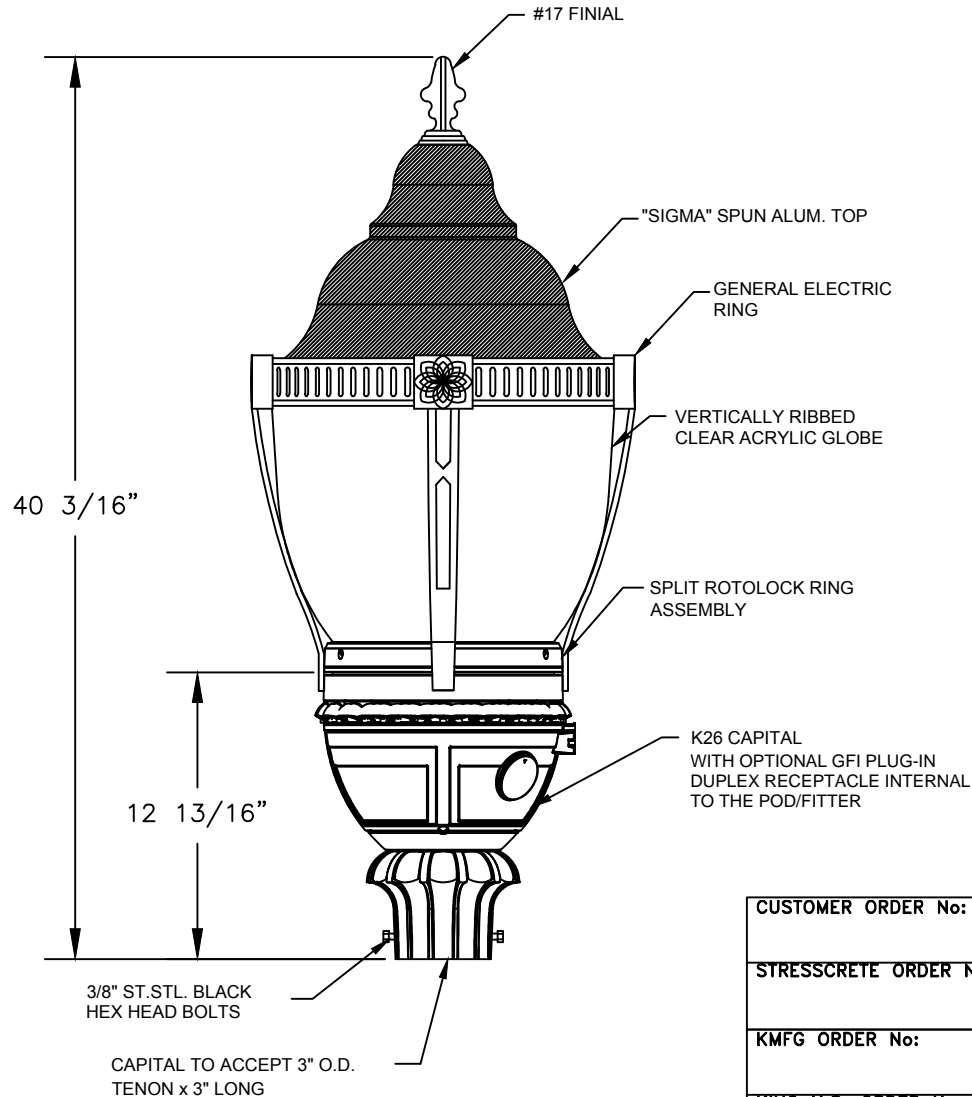
OPTIONS:
 QUICK DISCONNECT

IES TYPE	SELECT ONE
II	<input checked="" type="checkbox"/>
III	<input type="checkbox"/>
IV	<input type="checkbox"/>
V	<input type="checkbox"/>

WATTAGE	SELECT ONE
40	<input checked="" type="checkbox"/>
60	<input type="checkbox"/>
75	<input type="checkbox"/>
100	<input type="checkbox"/>

CCT	SELECT ONE
3K	<input type="checkbox"/>
4K	<input checked="" type="checkbox"/>

CUSTOMER APPROVAL & DATE: _____




CUSTOMER ORDER No: _____

STRESSCRETE ORDER No: _____

KMFG ORDER No: _____

KING U.S. ORDER No: Q-2009040



King Luminaire • StressCrete • Est. 1953



STRESSCRETE GROUP

Manufacturing Locations:

Burlington, Ontario 1-800-268-7809

Northport, Alabama 1-800-435-6563

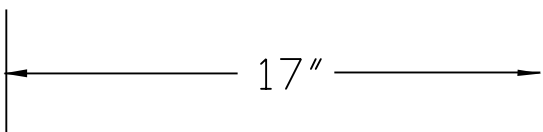
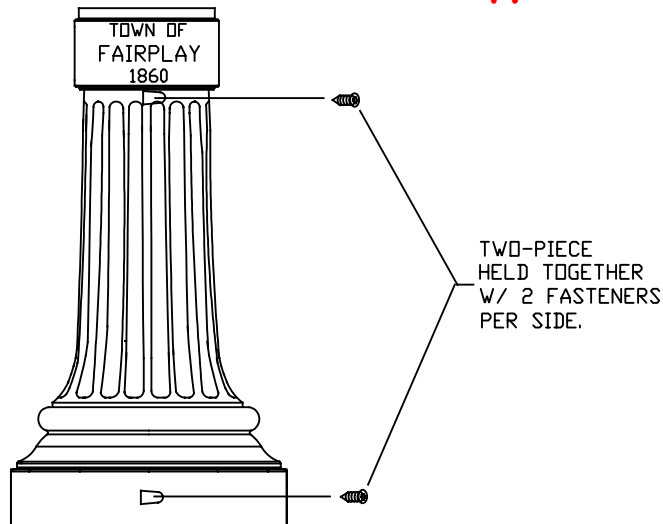
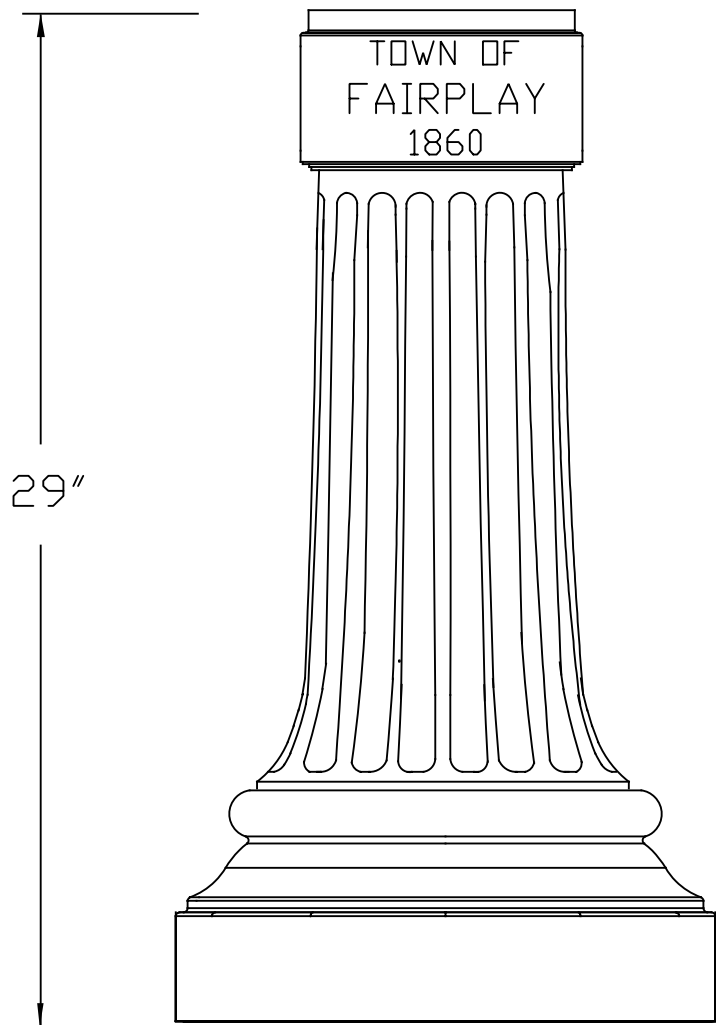
Atchison, Kansas 1-800-837-1024

Jefferson, Ohio 1-800-268-7809

PROJECT/CUSTOMER: K423 ALLENTOWN: HAGERSTOWN TX03 ALTERNATE

DRAWN BY: MJ	AT: SC3	CHECKED BY:	DATE: 9-16-20	REVISION:
--------------	---------	-------------	---------------	-----------

DRAWING TYPE: CONCEPT DRAWING DRAWING NUMBER: Q-2009040 - 1



**MADISON STYLE 17" (VERMONT)
MOUNTAIN STATES LIGHTING
HIGH DENSITY ELASTOMER TWO-PIECE
WRAPAROUND DECORATIVE BASE**

BASE BY MOUNTAIN STATES
PART# MAD-17"Wx29"H-HDEB-4.5"OD-LOGO-BK
HIGH DENSITY ELASTOMER DECORATIVE
BASE, DENSITY OF 71LBS PER CUBIC
FOOT. PAINTED BLACK WITH ACRYLON FINISH
BASE TO BE AN AVERAGE OF 5/8" THICK

REVISIONS:			
MOUNTAIN STATES LIGHTING		P.O. Box 13358 Ogden, Utah 84412-3358 Phone 801-605-9057 Fax 801-605-9058	
JOB NAME: FAIRPLAY, CO MADISON DECORATIVE POLE BASE			
SCALE: NTS	DATE: 3/4/24	DRAWN BY: PMP	DRAWING NUMBER: FAIRPLAY MAD-17"x 29"
REP: Mountain States		QUOTE #:	DIST.:

PUBLIC HEARING FORMAT

LEGISLATIVE HEARINGS (Policy issues such as ordinances amending the Municipal Code, Budget Hearings, Etc.)

1. Mayor will introduce the topic and announce that the Public Hearing is open at _____ (time).
2. Mayor will ask for Staff presentation and allow for questions from the Board and suggested amendments, if any.
3. Mayor will solicit public comment in favor of or in opposition to issue/matter.
4. Mayor will close the public hearing and ask for Board deliberation.
5. Following deliberation, Mayor will ask for a motion to continue, approve as presented, approve with stated amendment(s) or deny.



Town of Fairplay
400 Front Street • P.O. Box 267
Fairplay, Colorado 80440
(719) 836-2622 phone
(719) 836-3279 fax
www.fairplayco.us

STAFF REPORT

TO: Mayor and Board of Trustees

FROM: Kyle Parag, Building Official

RE: Modification to Town adopted Ground Snow Load

DATE: April 1, 2024

BACKGROUND/ANALYSIS:

Every jurisdiction is required to determine a snow load as part of the local climatic conditions specific to the location of the jurisdiction. This snow load is used in calculations by engineers for structural loads imposed on all portions of a structure and used by inspectors to determine structural stability of structures within the Town limits of Fairplay.

Historically, Fairplay's snow load has been determined to be 65 lbs / sq ft, ground snow load. As a ground snow load, the IRC allows a 70% reduction to the value to convert to roof snow load, which equates to about 45 lbs / sq ft. This value is used in the tables of the IRC to determine minimum structural sizing and spacing of the structural members for roofs and decks.

As determined by the Building Official, the current design criteria is not adequate to address the weather conditions expected in Fairplay on a probable basis. As recommended by Staff and the Board, the revised ordinance proposes 100 Ground snow load, and uses ASCE/SEI 7-16 for all existing buildings within the Town Limits. ASCE/SEI 7-16 places snow loads in Fairplay at 55 lbs / sq ft. This allowance for existing buildings to use the ASCE standard is designed to reduce the chances of building permit applications for projects such as residential solar improvements from being subject to extensive structural improvements that would prohibit the project from proceeding. The amendment for the ASCE 7-16 allowance will only be permitted on residential structures, due to the nature and complexities of commercial structures.

STAFF RECOMMENDATION

Staff recommends the Board approve Ordinance No. 2, Series 2024 as presented by motion, second and a roll call vote.

Attachments:

- Ordinance No. 2, Series 2024
- Snow Load Diagram Example

TOWN OF FAIRPLAY, COLORADO

**ORDINANCE NO. 2
(SERIES OF 2024)**

AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AMENDING CHAPTER 18 BUILDING REGULATIONS TO INCREASE THE DESIGN SNOW LOADS FOR STRUCTURES

WHEREAS, the Town of Fairplay, Colorado (“Town”)is a statutory town, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, pursuant to C.R.S. §31-15-401, the Town by and through its Board of Trustees (“Board”), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, Colorado Revised Statutes §31-16-201 to 208 provides that municipalities may adopt certain codes and standards by reference; and

WHEREAS, Pursuant to CRS§31-16-204, the Board of Trustees may alter and amend any building code; and

WHEREAS The Town of Fairplay, Board of Trustees did approve Ordinance 11, Series of 2022, adopting with certain amendments the International Building Code, 2018 Edition which will be codified as Fairplay Municipal Code Chapter 18– Building Regulations, and the Board of Trustees now desires to update portions of that adoption to coordinate the climatic design conditions of the jurisdiction with nationally recognized data.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD FOR THE TOWN OF FAIRPLAY, COLORADO AS FOLLOWS:

Section 1. Chapter 18–Building Regulations, ARTICLE I Building Codes, Sec. 18-1-20. Adoption of codes, and specifically subsection (c)(9) is amended as follows:

- (9) IRC Table R301.2(1). IRC Table R301.2(1) is filled to provide the following:
Table R301.2(1)

Climatic and Geographic Design Criteria

Ground Snow Load ^a	Wind Design				Seismic Design Category ^f	Subject to Damage		
	Speed (mph) ^d	Topographic effects ^k	Special wind region ^l	Wind-borne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^c
65 100 PSF ^p	Ultimate 110, Nominal 90 Exp. C	Yes	No	No	B	Severe	48 inches	Slight to moderate
Winter Design Temp ^e	Ice Barrier Underlayment Required ^h	Flood Hazards ^s	Air Freezing Index ^t	Mean Annual Temp ^u				

2 F	Yes	See Town adopted regulations and Article III	2500	32 F				
Manual J Design Criteria ^a								
Elevation	Latitude	Winter heating	Summer cooling	Altitude correction factor	Indoor design temperature	Design temperature cooling	Heating temperature difference	
9953 Ft.	39.22135 N	-14	81	.69	70 F	75 F	84	
Cooling temperature difference	Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range	Winter humidity	Summer humidity		
6	15 mph	7.5 mph	51	High (H)	50%	50%		

p. Existing one- and two-family dwellings are permitted to use ASCE/SEI 7-16 for snow load design criteria for structural evaluation of structural members.

Section 2. Safety Clause. The Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 4. This Ordinance shall become effective 30 days following publication.

INTRODUCED, READ, ADOPTED, AND ORDERED PUBLISHED this 1st day of April, 2024.

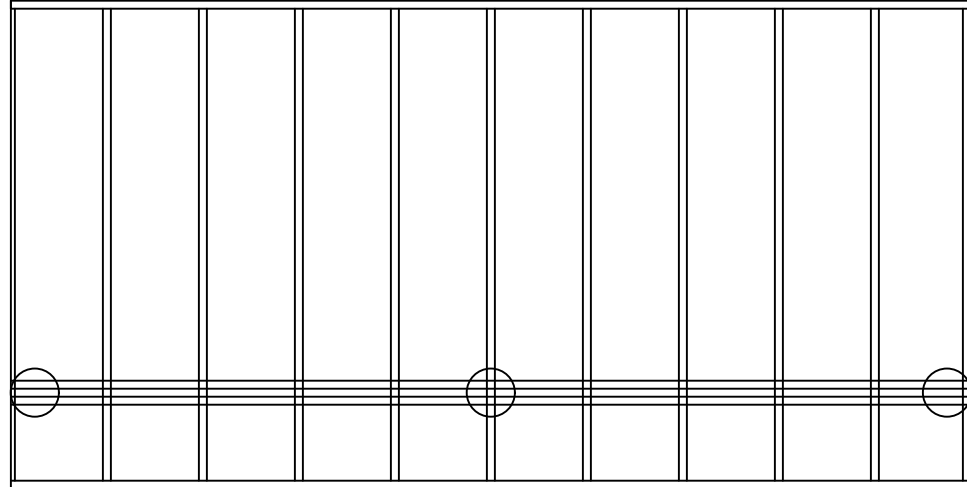
TOWN OF FAIRPLAY, COLORADO

ATTEST:

Frank Just, Mayor

Janell Sciacca, Town Clerk

Existing house

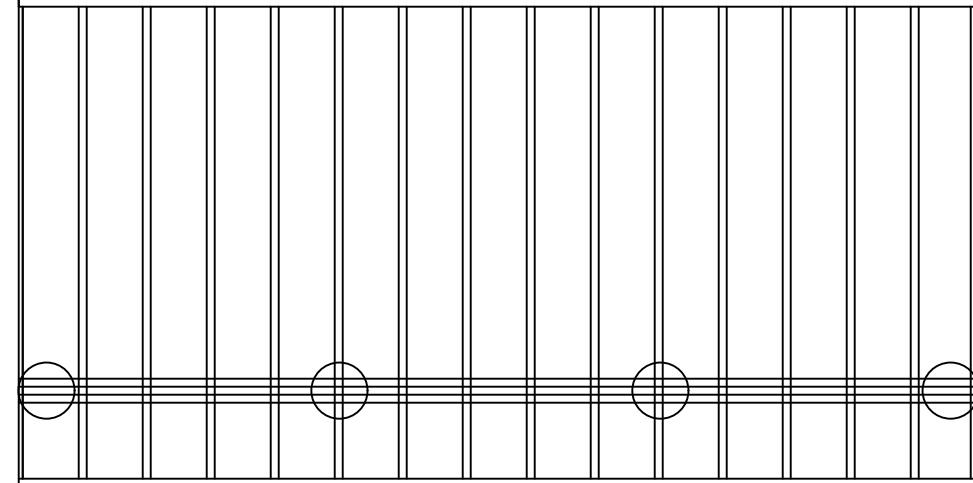


Deck construction:
 Footers/Piers 12" Sonotube
 Joists: Douglas Fir 2 X 10 - 24" OC
 Beam: 3-2 x 12

Beam span 10'
 Joist span 10'

Snow Load/Live Load= 40 PSF Equates to 57
 LBS Ground snow load

Existing house



Deck construction:
 Footers/Piers 14" Sonotube
 Joists: Douglas Fir 2 X 12 - 16" OC
 Beam: 3-2 x 12

Beam span 6'
 Joist span 10'

Snow Load/Live Load= 70 PSF Equates to
 100 LBS Ground snow load



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Janell Sciacca, Town Administrator/Clerk

RE: Public Hearings Item B – Ordinance No. 3, Series of 2024 Updating the Town Code Regarding Parking on Streets and Rights of Way and Noise

DATE: April 1, 2024

Background:

The Town Board has previously discussed the different issues throughout the Town whereby passenger vehicles, camping trailers and commercial trucks and trailers are illegally parked on Town streets and rights of way. While some progress has been made by talking to a few of the homeowners or vehicle/camper owners, several issues remain and in the past the Police Chief was hesitant to write tickets for these offenses.

Another issue that has arisen recently is the parking of vehicles on streets and rights of way for construction projects. This has created friction and frustration by homeowners in the area when workers have parked their cars or construction vehicles alongside or on the streets narrowing or completely blocking the traveled surface. With several potential projects coming forward in the next few years, this problem could worsen if we don't get a handle on it now. The attached ordinance seeks to put in place clear rules, regulations and restrictions that will be enforced to address some longstanding issues and reduce or eliminate future ones.

With the current construction project on Hathaway we have also ran into several issues when workers were outside after dark, materials were left flapping in the wind for days, and work was being conducted on a Sunday early in the morning in a residential area and near a place of worship. The Town's current code is flimsy and outdated and therefore, the attached ordinance is also intended to attempt to address this and similar matters.

Staff recommends the Board discuss the proposed ordinance and how best the code can be worded to accomplish the Town's intent.

- Ordinance No. 3, Series of 2024
- Exhibits A & B

TOWN OF FAIRPLAY, COLORADO**ORDINANCE NO. 3
(SERIES 2024)****AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO AMENDING CHAPTER 10 – GENERAL OFFENSES OF THE FAIRPLAY MUNICIPAL CODE REGARDING NOISE AND NOISE PERMITS, AND CHAPTER 11 – STREETS, SIDEWALKS AND PUBLIC PROPERTY.**

WHEREAS, the Town of Fairplay, Colorado (“Town”) is a statutory town, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, pursuant to C.R.S. § 31-15-401, the Town by and through its Board of Trustees (“Board”), possesses the authority to adopt laws and ordinances within its police power in furtherance of the public health, safety and welfare; and

WHEREAS, the Board of Trustees desires to update the Fairplay Municipal Code Chapter 10 to amend the rules, regulations and restrictions on construction related noise and dates and times permitted construction activities can take place, and

WHEREAS, the Board of Trustees also desires to update the Fairplay Municipal Code Chapter 11 to formalize rules, regulations and restrictions regarding parking on Town streets and rights-of-way; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD FOR THE TOWN OF FAIRPLAY, COLORADO AS FOLLOWS:

Section 1. Chapter 10 – General Offenses is amended as shown in “**Exhibit A**” as attached.

Section 2. Chapter 11 – General Offenses is amended as shown in “**Exhibit B**” as attached.

Section 3. Safety Clause. The Town Board hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the Town of Fairplay, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Town Board further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 4. Should any one or more sections or provisions of this Ordinance or of the Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 5. This Ordinance shall become effective thirty (30) days after final publication.

INTRODUCED, READ AND PASSED, ADOPTED AND ORDERED PUBLISHED IN FULL in a newspaper of general circulation in the Town of Fairplay by the Board of Trustees this _____ day of _____, 2024.

TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

ATTEST:

Janell Sciacca, Town Clerk

EXHIBIT A

Sec. 10-10-20. Excessive noise prohibited.

- (a) It shall be unlawful and a public nuisance for any person to emit or cause to be emitted any noise in excess of the noise levels during the time periods as specified in Table A below. In determining whether a violation of this Article is occurring, the noise and/or noise source shall be measured at any point along the property line, or within the property line, of the receiving or receptor premises.
- (b) Periodic, impulse or shrill noises shall be considered a public nuisance when such noises are at a sound level of five (5) dB(A) less than those listed in Table A below.

**TABLE A
Maximum Permitted Noise Levels dB(A)**

Use District	7:00 a.m. to 9:00 p.m. (*See (d) below for construction hours)	9:00 p.m. to 7:00 a.m. (*See (d) below for construction hours)
Residential Districts	55	50
Business/Commercial Districts	60	55
Agricultural/Light Industrial Districts	65	55
Public	55	50

- (c) In a PUD overlay/zone district, except as otherwise provided for in the approved applicable PUD zoning, the maximum permitted noise level shall be in conformance with the underlying zone district, or that zone district listed in the "Maximum Permitted Noise Levels" table most similar to the PUD district as determined by the Town Administrator.
- (d) All Construction hours are 7 A.M to 7 P.M, Monday through Saturday. No activity prior to or after the stated hours shall occur. No construction is permitted on Sundays and federally designated holidays. Violators will be ticketed.
- (e) Violations of this Article shall be punishable in accordance with the provisions of this Code. Additionally, violations of this Article are hereby deemed and declared to be public nuisances and may be abated by injunction or such other remedy as provided by law or equity.

**SIMPLE ALTERNATIVE TO ISSUES THAT MAY ARISE WITH ABOVE AS WRITTEN
AND SEEN IN MANY OTHER CODES**

Sec. 10-10-20. Unreasonable Noise.

- (a) No person shall make, continue or cause to be made or continued any unreasonable noise; and no person shall knowingly permit such noise upon any premises owned or possessed by such person or under such person's control. For purposes of this Section, members of the Police Department are empowered to make a prima facie determination as to whether a noise is unreasonable.

CONSIDER ADDING THIS, OR OTHER SIMILAR STATEMENT

- (b) There shall be no construction noise permitted on Sundays and federally designated holidays in any residential district and there shall be no construction noise on Sundays in any district where a place of worship is located.

EXHIBIT B

Sec. 11-1-10. Removal of snow or ice.

It is unlawful for any owner or occupant of any lot, block or parcel of ground within the Town, or any agent in charge of such property, to allow any snow or ice to accumulate or remain upon any sidewalk alongside such property longer than twenty-four (24) hours from the time of the last accretion of such snow and ice.

Sec. 11-1-20. Street access permits.

- (a) No person shall construct, install, connect or enlarge any private street, driveway or access on or to any public street, alley or other right-of-way, nor disturb any public pavement, sidewalk, trail, driveway or other surface, without first securing a permit to do so from the Town and paying the applicable fee therefor; except in cases of clear emergency where immediate action is required to protect public safety and/or property, in which event a written report of such action shall be made to the Town as soon as possible thereafter and a permit for the same shall be applied for. Application for a permit shall be directed to the ~~Streets Superintendent or~~ Town Administrator or ~~designee~~ on forms provided by the Town Clerk.
- (b) Physical access or connections made or constructed to any street or road that are part of the state or federal highway system must be approved and permitted in advance by the Colorado Department of Transportation or other appropriate state or federal agency.
- (c) Applications for permits submitted under this Section shall substantially conform to the application and procedural requirements contained in Sections 11-2-20 and 11-2-30 below for excavation permits, and such additional requirements as may be implemented for processing and reviewing street access permits, inclusive of bonding.

Sec. 11-1-30. Parking and Use of Town Rights of Way.

- (a) Parking is prohibited on Town streets and rights of way unless otherwise designated by signage.
- (b) An individual or corporation commits an offense if, without legal privilege, such individual or corporation intentionally, knowingly or recklessly obstructs a Town street, sidewalk, alleyway right of way or any other place the public has access to and that is used for passage of persons, motorized and non-motorized vehicles or conveyances or disobeys a reasonable request or order to move issued by a peace officer, firefighter, building official, the Town Administrator or other person with authority to control use of the public property.
- (c) The Town may allow for parking on Town streets and rights of way under special conditions as listed below:
 - (1) Special Events:
 - Parking permits may be issued for Town special events, parties and similar one-time short duration events.
 - Permits for special event parking may be issued for up to three days.
 - Public Safety and Public Works must approve these permits.
 - Group requests (paving, sealcoating, BBQ's, etc.) should be submitted by one individual for the entire group.
 - (2) Construction Projects:
 - Construction Permits shall be issued for up to six months with the possibility of renewals up to the completion date of construction, based on prior compliance and inspection, for construction vehicles only.

- No overnight parking shall be allowed.
 - Permitees shall provide a scaled sketch defining the area requested as Construction Parking along with a reason for the parking request.
 - Permits are issued at the same time or after building permits and must be displayed alongside building permits.
 - The Town will only issue permits for parking on right of ways if no opportunities exists to provide parking on the construction site or in the nearby vicinity.
 - Vehicles must be parked completely off the asphalt.
 - Parking will only be allowed on one side of the street.
 - Permits must be displayed at the job site alongside the building permit.
 - Permits are issued by the Police Department following review and approval by Public Works and the Building Department.
- (3) Long-Term Parking:
- Long-Term Parking permits may be issued when parking in the Right of Way will not interfere with the safety, aesthetics or required use of the Right of Way or interfere with any Town issue. Permits are issued by the Police Department following review and approval by Public Works and Community Development.
 - Only vehicles bearing current licensing and registration shall be permitted to park on Town streets or Right of Way.
 - Permitees shall provide a scaled sketch defining the area requested as Long-Term Parking along with a reason for the parking request.
 - Long-term parking on Town Right of Way may not be used to provide required parking for a site plan approval.
 - Long-term parking will normally require hard surfacing and drainage provisions similar to normal site planning requirements. There may be a fee for use of the property. Permits may be issued for up to 12 months. If approved, permits may be renewed annually.
- (d) For any parking permit issued pursuant to this section, the Town may impose conditions as it deems necessary or prudent for the preservation of public health, safety and welfare or protection of life or property. The Town, for any reason, may revoke any parking permit upon written notice to the permit holder.
- (e) Permits shall be submitted to the Fairplay Police Department between the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday, excluding holidays. The Town shall endeavor to respond to permit applications within two weeks.
- (f) Any person, firm or corporation violating any of the provisions of this Article shall be deemed to have committed a civil infraction for each and every day or portion thereof during which any infraction is committed, continued or permitted and shall be subject to the penalties contain in this Code.



MEMORANDUM

TO: Mayor and Board of Trustees

FROM: Janell Sciacca, Town Administrator/Clerk

RE: New Business Item A – Resolution No. 15, Series of 2024 Approving Servline Proposal for Leak and Service Line Protection Programs

DATE: April 1, 2024

Background:

The Town Administrator was tasked to find a program that could be offered to the Town's resident and businesses that would offer insurance for costly water leaks and water and sewer line repairs. The Colorado Rural Water Association, which the Town is a member of, sent out a newsletter with information on just such a program being offered by Servline by HomeServe. Earlier this year, Servline Regional Director Dennis Lyon presented information to the Board and answered questions regarding their programs. At that time the general consensus of the Board was to move forward to offer the programs to the Town's residents.

As a reminder, the Leak Protection Program is automatic enrollment for all customers, with each individual property owner having the right to opt-out. The Board will need to choose which monthly rate it would like to begin with for both Commercial and Residential. This information can be found on page 5 of the proposal. Staff would recommend the middle range of \$5.60/month with a \$1,000 Limit of Protection for residential, and \$11.20 with a \$1,000 Limit of Protection for commercial. Additionally, Staff recommends the Board consider adding a fee that would stay with the Town for overall administration of the program.

The Service Line Protection Program (*Water Line, Sewer Line, and Interior Plumbing and Drainage*) is an opt-in program offered to utility customers via a letter included in their monthly bill. Staff is recommending this be approved as well and customers select their specific coverages.

Recommendation:

Staff recommends approval of Resolution No. 15, Series of 2024, as presented by motion, second and a roll call vote to approve a proposal from Servline by HomeServe for Leak Adjustment, Leak Protection and Service Line Protection Programs for Town utility customers.

Attachments:

- Resolution No. 15, Series of 2024 W. Exhibit A - Servline Proposal Dated March 27, 2024

TOWN OF FAIRPLAY, COLORADO

**RESOLUTION NO. 15
SERIES 2024**

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, APPROVING A PROPOSAL FROM SERVLIN BY HOMESERVE AND AUTHORIZING PARTICIPATION IN AND OFFERING OF CUSTOMER LEAK PROTECTION AND SERVICE LINE PROTECTION PROGRAMS

WHEREAS, the Town of Fairplay (“Town”) is a statutory municipality organized under the laws of the State of Colorado; and

WHEREAS, the Town desires to offer a program to its residents and businesses for leak protection, leak adjustment and service line protection services; and

WHEREAS, Servline by HomeServe has provided a proposal for said services and is willing to offer said services; and

WHEREAS, the Town wishes to enter into a relationship with Servline to help protect Town utility customers from costly bills due to leaks and repair or replacement of broken, leaking or clogged external water lines, sewer lines, and in-home plumbing and drainage;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO:

Section 1. The Proposal from Servline by HomeServe attached hereto as Exhibit A is hereby approved and the Mayor is authorized to execute the same.

Section 2. This Resolution shall take effect immediately upon adoption.

RESOLVED, APPROVED AND ADOPTED this 1st day of April, 2024.

TOWN OF FAIRPLAY, COLORADO

Frank Just, Mayor

ATTEST:

Janell Sciacca, Town Clerk



PROPOSAL

SERVLINE UTILITIES PROTECTION

We pay for high water bills caused by customer leaks

HOMESERVE USA
7134 Lee Highway, Chattanooga, TN 37421
1 (866) 974-4801, info@servline.com, www.servline.com

Prepared For

TOWN OF FAIRPLAY

PO Box 267
Fairplay, CO 80440

Proposal Issued: February 23, 2024

Proposal Valid:
30 Days from Issue Date

This proposal shows the premiums for the general coverage described, but in no way changes or affects any terms, conditions or exclusions of policies as actually issued. Premiums shown are based on information furnished to the company. Insurance for the ServLine program is issued to utilities and placed through HomeServe Insurance Agency Corp., a licensed Insurance agency. ServLine is a registered trademark.

EXECUTIVE SUMMARY – UTILITY & COMMUNITY PROTECTION

TOWN OF FAIRPLAY

We understand that you are tirelessly working to improve and supply the best overall product while also often thanklessly striving to offer excellent customer service.

DESPITE ALL YOUR EFFORT – CUSTOMER LEAKS STILL CAUSE

- Financial Strain
 - Administrative *and* Customer Burden
 - Issues to Undermine Public Perception
-

MEET SERVLIN BY HOMESERVE

ServLine is a full-service customer leak solution. We pay for high water bills caused by customer leaks by insuring the Utility. More specifically, by insuring the Leak Protection Program and then administering it on your behalf.

- Financial Assistance
- Administrative Support & Customer Relief
- Public Relations Credibility



PROGRAM COMPARISON SIDE BY SIDE – LAP & LPP

COMPARISON TERMS

- LAP: Leak Adjustment Policy
- LPP: Leak Protection Program
- Frequency: Determined by the number of times an adjustment can be filed in a given time
- Qualifications: Determined by whether or not there is a limit that must be met prior to allowing for an adjustment
- Benefits are reflective of your current Leak Adjustment Policy & data
- Benefits are determined by how customer leaks are being adjusted. Unprovided benefits will not be covered

TOWN OF FAIRPLAY - CURRENT LAP

SERVLIN LEAK PROTECTION PROGRAM (LPP)

BENEFIT FREQUENCY

No Written Leak Adjustment Policy
No billing cycle frequency allowance stated

BENEFIT FREQUENCY

1 Occurrence/ 12-month
2 Consecutive billing cycles allowed per occurrence
Ex. 1 billing cycle (month bill), 2 billing cycles (months)

BENEFIT QUALIFIER

No Written Leak Adjustment Policy

BENEFIT QUALIFIER

2X Average Bill

ADDITIONAL COVERED BENEFITS

No Benefit Exceptions

ADDITIONAL COVERED BENEFITS

Dripping/ Leaking Faucets
Running Toilets/ Commodes
Water Heaters



PROPOSED SAMPLE LEAK PROTECTION PROGRAM POLICY (LPP)

TOWN OF FAIRPLAY

PROPOSED SAMPLE LEAK PROTECTION PROGRAM POLICY

Town of Fairplay is changing our Leak Adjustment Policy effective DATE 1, 2024.
The following are qualifications for leak adjustments for the Town of Fairplay:

1. It is the customer's responsibility to keep their plumbing system in good working order.
2. No customer shall receive more than one (1) leak adjustment that could incorporate a maximum of two (2) billing cycles during any twelve (12) month period.
3. To qualify for a leak adjustment, the eligible plumbing leak must generate a minimum additional charge of at least two (2) times the average of the past twelve (12) months' bills.
4. Adjustments on water bills will NOT be made on the following:
 - a. Residential Customers who do not have their own water meter.
 - b. *Commercial or Industrial Customers. (OPTIONAL)*
 - c. Premises left or abandoned without reasonable care for the plumbing system.
 - d. Leaks on irrigation systems or irrigation lines, leaks in water features such as fountains, etc., leaks on any water lines coming off the primary water service line, plumbing leaks in any structure other than the primary residence.
 - e. Negligent acts such as leaving water running.
 - f. Excess water charges not directly resulting from a qualifying plumbing leak.
 - g. Filling of swimming pools or leaks in swimming pools.
 - h. Watering of lawns or gardens.
 - i. *Master-metered multi-habitational accounts. (OPTIONAL)*
5. In the event of a qualifying leak adjustment, the customer will be responsible for paying their average bill. The average bill will be calculated using the previous twelve (12) months' bills, excluding the high bills pertaining to the qualifying leak. The leak adjustment amount will be reimbursed up to Town of Fairplay's chosen protection limit less the customer's average bill.
6. The Town of Fairplay shall not be obligated to make adjustments of any bills not submitted for adjustment within ninety (90) days from the billing date.
7. Customers must present proof that a leak has been repaired before an adjustment will be made. (i.e. copy of invoice for materials or bill from plumber)
8. In any case where a customer might incur a leak before there is three (3) months of average usage, an adjustment will not be made until they have established three (3) months of average usage.
9. Any enrolled customer may decline to participate in our ServLine Leak Protection Program by calling Phone Number. Any customer declining to participate in the program will be responsible for the full amount of their water bill with no adjustments being made. Our new Town of Fairplay ServLine Program is the only way qualifying leak adjustments will be made for leaks occurring after DATE 1, 2024.





LEAK PROTECTION PROGRAM

Imagine what you could do if you were paid for every customer's high water bill – and no longer had to manage their frustration over having to pay for it.



WATER LEAK PROTECTION

Limit of Protection	Residential Monthly Rate	Commercial Monthly Rate Single-Occupancy	Commercial Monthly Rate Multiple-Occupancy
\$500 (Per Occurrence)	\$ 1.75	\$ 4.70	\$ 9.40
\$1,000 (Per Occurrence)	\$ 2.00	\$ 5.60	\$ 11.20
\$2,500 (Per Occurrence)	\$ 2.35	\$ 6.50	\$ 13.00

Deductible
Reporting Conditions
Reporting & Adjustment Period

Waived
Customer Schedule
Monthly

Special Terms and Conditions

- Coverage will be designed to reflect Town of Fairplay's Leak Protection Guidelines and eligibility established with ServLine.
- Master Metered Habitational (Residential Only) \$2.50 per unit
 - Limit Applies to Property Only and does not apply to units directly.
- Charges will be applied to the customers' utility bill.
- Limit of protection to be selected by the Utility.

Note: Discount on rates if the above coverages are offered by electing to include in your base rate rather than on the utility bill.





SERVICE LINE PROTECTION PLANS

Consider how a customer will feel about you when they realize that you had the foresight to provide optional solutions to help with their responsibility.

The following Service Line Protection Plans are service contracts that cover the private portion of the water and sewer infrastructure. They are separate from the Leak Protection Program and are not insurance policies. Service contracts provide the most comprehensive customer experience for our service line protection products.



EXTERNAL WATER SERVICE LINE PLAN

Homeowner Rate:	Consumer Discount:
\$5.39 per month	10% Discount Applied

Description:

Includes services to locate and repair/replace a leaking exterior water service line. Covered repairs include, but are not limited to: leaks, breaks, corrosion, blockages, and other types of damage (such as from freezing) that impair or limit the intended function of the system. Includes restoration of ground surface features after excavation for service line repair, including filling, raking, reseeding, reinstallation of existing soft landscaping and shrubbery, and patching of paved surfaces.

Eligible Properties:

A single structure permanently secured to the ground and the land it is located on that is used and zoned only for residential occupancy, including:

Single-family homes

Townhomes and apartments

Multi-family homes

Covers Homeowners' Responsibility:

From the point of utility's responsibility to the water meter or main shut-off valve inside the home.

Product Highlights:

Off-bill. Billing for these products is handled directly between HomeServe and the customer

One-call solution to file a claim. No paperwork, or forms, to fill out to file claims

Educates homeowners about their water service line responsibility

Up to \$10,000 coverage per service call

No annual or lifetime limits, deductibles, or service fees

One-year guarantee on all covered repairs

Coverage includes thawing of the frozen external water service line and repairs to non-functioning pressure reducing valves and backflow prevention devices that are part of the line



EXTERNAL SEWER/SEPTIC LINE PLAN

Homeowner Rate:	Consumer Discount:
\$8.99 per month	10% Discount Applied

Description:

Includes services to locate and repair/replace a leaking exterior sewer service line. Covered repairs include, but are not limited to leaks, breaks, corrosion, blockages (due to fats, oils and grease), and other types of damage that impair or limit the intended function of the system. Includes restoration of ground surface features after excavation for service line repair, including filling, raking, reseeding, reinstallation of existing soft landscaping and shrubbery, and patching of paved surfaces.

Eligible Properties:

A single structure permanently secured to the ground and the land it is located on that is used and zoned only for residential occupancy, including:

Single-family homes

Townhomes and apartments

Multi-family homes

Covers Homeowners' Responsibility:

From the external wall of the home to the utility's responsibility.

Product Highlights:

Off-bill. Billing for these products is handled directly between HomeServe and the customer

One-call solution to file a claim. No paperwork, or forms, to fill out to file claims

Educates homeowners about their water service line responsibility

Up to \$10,000 coverage per service call

No annual or lifetime limits, deductibles, or service fees

One-year guarantee on all covered repairs

Coverage includes repairs to non-functioning grinder pumps that are part of the line



INTERIOR PLUMBING AND DRAINAGE PLAN

Homeowner Rate:	Consumer Discount:
\$9.89 per month	10% Discount Applied

Description:

Provides coverage and repairs for the inside of the home. Coverage includes the emergency breakdown costs of repairing or replacing interior water service and drainage pipe materials, valves and other plumbing-related material, including unblocking, repair and replacement. Repair or replacement of floor drain, toilet flanges, supply or drain pipes, angle stops, P-traps and ball valves.

Eligibility:

A single structure or single housing unit within a structure not intended to be moved that is used and zoned only for residential occupancy, including:

- Single-family homes
- Townhomes and apartments
- Multi-family homes

Product Highlights:

- Off-bill. Billing for these products is handled directly between HomeServe and the customer
- One-call solution to file a claim. No paperwork, or forms, to fill out to file claims
- Up to \$3,000 coverage per service call, with up to 2 service calls per annual term
- No lifetime limits, deductibles, or service fees
- One-year guarantee on all covered repairs





SERVLINE
by HomeServe®

APPENDIX



LEAK PROTECTION PROGRAM DEFINITIONS

Water Leak Protection

Water Leak Protection covers excess water bills caused by a qualifying leak on the customer's side of the meter/point of responsibility. Developed in cooperation with ServLine and set according to the Utility's newly established Leak Protection Guidelines.

Sewer Leak Protection

Sewer Leak Protection covers excess sewer bills in the event of a qualifying leak at the customer's point of responsibility. Developed in cooperation with ServLine and set according to the Utility's newly established Leak Protection Guidelines.

Residential

Residential is defined as 2" meters or less with a single residential unit occupied as a residency. A qualifying unit must have a single meter to which it can be accounted for independently.

Commercial

Commercial is defined as 2" meters or less with business or agricultural occupancy excluding master-metered habitational. A qualifying unit must have a single meter to which it can be accounted for independently.

Single Occupancy - Building has one business occupying space.

Multiple Occupancy - Building has more than one business occupying space.

Master-Metered Habitational

Multi-Unit residential property with a master-meter measuring usage for all units.

Farms

Residential Farm: Any farm that is a hobby or that does not derive additional income. There is no Agriculture meter or separate metered structures on the property and meets residential definition of the insurance company.

Commercial Farm: Any Farm that has an Agriculture meter/meter that services barns, cattle troughs, or other structures. Any Farm who derives income from the activities of the farm.

Rates w/ Data

The rates furnished in this Proposal are determined by the data you have provided. It is mutually understood that the data produced, along with your explanation of how to interpret what is included in your data is done so in good faith and is complete and true to the best of your knowledge. All other factors have been determined in partnership with ServLine.

Leak Protection Program

The ServLine Leak Protection Program enhances your current Leak Adjustment Policy and acts as a superseding document which will overlay your existing policy with the given enhancements. All qualifying customer leaks would adhere first to your ServLine Leak Protection Program and then would be addressed by your existing Leak Adjustment Policy. As a recommendation - Your Leak Adjustment Policy would be updated to address unqualifying leaks rather than qualifying customers who choose to decline protection.



SUMMARY FOR LEAK PROTECTION PROGRAM

BILLING

Agency Monthly Reporting

PROJECT SCOPE & PROCESS

Approval of ServLine
 Program Implementation
 Utility Staff Training
 Announcement Materials
 Setup and Integration
 ServLine Administers Leak Protection Program
 ServLine Handles Claims, Payments and Customer Service

TERMS AND CONDITIONS

Terms and conditions outlined in the quote may differ from the specifications submitted; please review the specific coverage part for details on coverage and exclusions.

Average claims payment is between 10 - 20 Days.
 Claims volume is due to change with seasons or other unforeseen events.
 Pricing does not include taxes.

Reports & Premium due by the 15th of the month following a reporting period.
 Example: Participating customers for Month of January would be due no later than February 15th.
 Premium payments include all participating customers and are not dependent on customer payment to the utility nor pending claims payments.

*This quote is valid for thirty (30) days from the date of this letter.
 All rates are per participating customer per month.*

THANK YOU

Thank you for your interest in becoming a valuable client of ServLine. We exist to make your Utility stronger and help you achieve your goals. One of our chief goals is to serve you and to earn the privilege of being one of your favorite service providers. The ServLine team is always looking to establish long-term meaningful relationships with the opportunity to serve your Utility and your customers with integrity and excellence.

DISCLAIMER

This proposal shows the premiums for the general coverage described, but in no way changes or affects any terms, conditions or exclusions of policies as actually issued. Premiums shown are based on information furnished to the company.



SERVICE LINE PROTECTION PLAN HIGHLIGHTS

Off-bill. Billing for these products is handled directly between HomeServe and the customer

No cost to the utility

Educates customers/homeowners on their responsibilities regarding their private service lines

Allows customers/homeowners to opt-in to the specific products they want

24/7/365 customer support

One-call solution to file a claim. No paperwork, or forms, to fill out to file claims

A national network of vetted, licensed, local area contractors is utilized to make the repairs

No service charges, deductibles, reimbursements, or out of pocket costs.

Affordable rates and multiple payment methods

Plans pay contractors directly for covered work performed

Provides peace of mind for homeowners

Service Line Protection Plans are endorsed by the National League of Cities as well as multiple state municipal leagues



SERVICE LINE PROTECTION PLAN AGREEMENT

SERVICE LINE PROTECTION PLAN AGREEMENT

EFFECTIVE DATE: _____

This SERVICE LINE PROTECTION PROGRAM AGREEMENT is by and between the Town of Fairplay, Colorado (“Town”), and HomeServe USA Repair Management Corp. (“Company”).

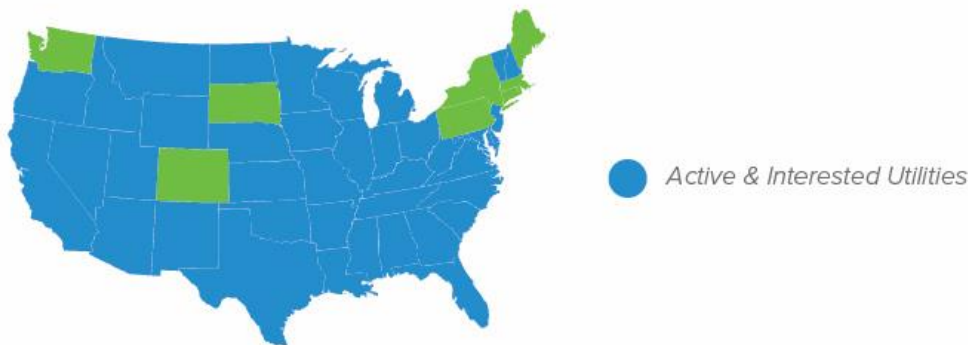
1. **Plans.** Company is the administrator of the National League of Cities Service Line Warranty Program which provides services to homeowners and other consumers for the repair of domestic infrastructure and related systems (“Plans”). Such Plans may include:
 - A. **External Water Service Line Plan** (initially, **\$5.39 per month**); Homeowner responsibility: from the utility’s responsibility to the water meter or main shut-off valve inside the home; Limit: Unlimited number of calls/ \$10,000 per call/Unlimited annual maximum.
 - B. **External Sewer Service Line Plan** (initially, **\$8.99 per month**); Homeowner responsibility: from the external wall of the home to the utility’s responsibility; Limit: Unlimited number of calls/\$10,000 per call/Unlimited annual maximum.
 - C. **Interior Plumbing and Drainage Plan** (initially **\$9.89 per month**); Limit: 2 service calls per annual term/\$3,000 per call.

Company may adjust the Plan fees by no more than \$.50 per month in any 12-month period, unless otherwise agreed by the parties in writing. The pricing of the Plans are based upon the currently applicable Town, municipal or similar codes. In the event of an applicable code change, Company shall have the ability to reassess the pricing. Pricing does not include taxes.
2. **Informational Campaign.** From time to time, the parties will conduct informational campaigns consisting of Company materials of the Plans to be inserted into standard Town mailings to homeowners.
3. **Term.** The term of this Agreement shall be for one (1) year from the Effective Date and will automatically renew for additional one (1) year terms unless one of the parties gives the other written notice of at least ninety (90) days prior to end of the term of its intent not to renew.

<p>TOWN OF FAIRPLAY</p> <p>_____</p> <p>Name:</p> <p>Title:</p>	<p>HOMESERVE USA REPAIR MANAGEMENT CORP.</p> <p>_____</p> <p>Name: Michael Backus</p> <p>Title: Chief Growth Officer</p>
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CLIENTS & PARTNERS



ASSOCIATION PARTNERS INCLUDE

National Rural Water Association (NRWA), Tennessee Association of Utility Districts (TAUD), Georgia Rural Water Association (GRWA), North Carolina Rural Water Association (NCRWA), Alabama Rural Water Association (ARWA), Alliance of Indiana Rural Water Association (AIRWA), Illinois Rural Water Association (IRWA), Iowa Rural Water Association (IRWA), Rural Water Association of Arizona (RWAA), Arkansas Rural Water Association (ARWA), California Rural Water Association (CRWA), Michigan Rural Water Association (MRWA), Delaware Rural Water Association (DRWA), Kentucky Rural Water Association (KRWA), Maryland Rural Water Association (MRWA), New Mexico Rural Water Association (NMRWA), Mississippi Rural Water Association (MRWA), Ohio Rural Water Association (ORWA), Virginia Rural Water Association (VRWA), Rural Water Association of Utah (RWAU), Idaho Rural Water Association (IRWA), New York Rural Water Association (NYRWA), (Nevada Rural Water Association (NvRWA), Montana Rural Water Systems (MRWS), Louisiana Rural Water Association (LRWA).



INSURANCE PROVIDERS INCLUDE

Hanover Insurance Company, Virginia Surety Company, Inc.



THANK YOU





MEMORANDUM

TO: Mayor and Board of Trustees
 FROM: Janell Sciacca, Town Administrator / Clerk
 RE: Monthly Report
 DATE: March, 2024 Monthly Report

PERSONNEL

- Staff approved a proposal to switch to ADP Workforce Now with Infitime. The cost for the more comprehensive package is nominal in comparison to the benefits that will be realized including, but not limited to, streamlined time card entry, review and approvals by employees, managers and payroll staff; electronic leave requests; a mobile application; etc.
- The Personnel Manual has been sent back to Employers Council of Colorado for comprehensive review and updating which should make the document more easily reviewed by the Board. We are making sure to include a specific review related to the Police Department and their "Fire" schedule.
- The Events Assistant position has been posted and we have received multiple applications from some very qualified candidates.
- Staff's CPR/First Aid/AED Class had to be rescheduled due to weather and another training that conflicted. This training will be completed by all Staff prior to the event's season kickoff

ADMINISTRATION / CLERK

- There have been no new liquor license application received, no known violations and annual renewals remain in process. Julie will be submitting soon for her Special Events Permits for Town events.
- The Town's Regular Municipal Election scheduled for April 2, 2024 was officially canceled on March 18, 2024 by adoption of Resolution No. 14, Series of 2024. Candidates Ray Douglas and Erik Baum were declared elected by the Town Clerk and will be sworn in on Monday, April 15, 2024 to 4 year terms.
- Staff issued a Notice of Abatement to Casa Sanchez for the trash and debris built up behind Mr. Burro with a clean up date March 28. If the issue is not resolved, the next step is to Order the Abatement and then the Town will order a dumpster, clean up the area and bill the business owner. If a bill is sent and remains unpaid, the Town can lien the property.
- As of this report, there are still two candidates that have been certified for the two open Trustee seats on the April 2, 2024 Municipal election ballot. There have been no affidavits of intent filed for write-in candidates, and if at the close of business on the nineteenth day before the election (Thursday, March 14, 2024) there are not more candidates than open seats, the Clerk's Office will move forward to cancel the election as per FPMC Section 2-1-30. A resolution would appear on the March 18, 2024 agenda.
- Staff applied for a SIPA (Statewide Internet Portal Authority) grant to obtain licenses that will allow Staff to remediate PDFs on the Town's websites to comply with HB 21-1110 website accessibility requirements that must be met by July 1.
- Xcel High Country Area Manager Blair McGary was given a tour of the Town on March 18 whereby she was provided information on development projects, Town projects and priorities and acquainted with the area in general.
- Grants Manager Flannery and I have been working to finalize applications for Congressionally Directed Spending for 501 Main and the Land & Water Trust Fund for the River Park project.

DEVELOPMENT / LAND USE

- Town Planner Scot Hunn and I reviewed development projects and matters on March 18 when he and Deron Dirksen were again on-site for the day.
- Scot set up a meeting with his colleague that is a professor at UC Denver for March 27 to discuss utilizing students to help update the Town's Comprehensive Plan
- Staff will begin discussing updating of the Annexation Plan in April.
- Staff attended two separate Middle Income Housing Authority (MIHA) webinars as the Bluffs has indicated they will be applying for funding through this specific program.
- Staff continues to try and become versed on all the potential funding opportunities for Affordable or Workforce Housing in order to better assist developers and land owners who desire to construct projects to address our housing shortage.
- Staff was made aware last week that the undeveloped lots in Stove River are going back on the market.

PROJECT UPDATES

1. 501 MAIN

- After meeting with Senator Bennet's aid, Tom Flannery and I elected to go after Congressionally Directed Spending monies for Phase 2 of 501 Main, which would include the Culinary Kitchen, Meeting Room renovations and purchase of a Generator. Senator Bennet is scheduled to make a trip to Fairplay in April and we hope to give him a tour of the building so he can see the Town's commitment to this project and will then look favorably on our CDS application.
- Work has begun on the outside ADA ramp. The old staircase was removed and work is underway to cut the concrete to drill for new footers.

2. INFILTRATION GALLERY

- The crews were on-site Thursday, March 28, for plant startup. Per Ken Hardesty, they started up the main centrifugal pump and well 4. The pump worked great and numerous leaks were fixed. It was determined re-alignment of a few feet of pipe and installation of two air valves was necessary; He thinks there are turbulence/air-lock issues and Velocity will be doing that work Friday and Monday and everyone will re-convene Wednesday, April 3 to finish start-up. The SCADA is working great and the electrical and control upgrades will help the Town crew operate the plant much more efficiently. Please see the attached photos Ken took at startup.

3. RIVERPARK PHASE II

- The Land & Water Trust Fund Application has been submitted to Park County and we hope to be on their April agenda for consideration of funding.

OTHER ITEMS

- Several of the business owners along north US285 have expressed concern with the lack of parking that will exist after the current project is complete. Staff will share some thoughts on the matter but would like to obtain direction from the Board on the subject.
- The sidewalks being installed along US285 will stop at the end of the Western Hotel. CDOT representatives have indicated that sidewalk past that point to the Sinclair was not part of this project and if we can get grant funding, or come up with \$, they will work with us to get it installed as part of the current project. A NOFA was just received for the FHWA Active Transportation Infrastructure Investment Program (ATIIP) FY 2023 Grant which was created by the Bipartisan Infrastructure Law to plan, design, and construct infrastructure that will provide substantial additional opportunities for walking, bicycling, and other forms of active transportation. Tom Flannery and I are going to put in an application for this for these sidewalks and the ones that are needed along 6th Street to the School fields.
- The Hathaway water line replacement project took a turn and it appears that line when SGM discovered plans indicating the line was upgraded to a 6 inch line many years ago. Public Works Staff confirmed this on Thursday, March 28, and also discovered 2 additional valve boxes.

GRANT MANAGER ACTIVITIES

Completed Edward Byrne JAG grant for PD for 90k. Should have results in May.

Completed USDA grant for reimbursement on a police vehicle for 24k. Should hear back fairly soon.

Completed Post in-service training and equipment grant for PD. Requested 3.9k in equipment. Should hear back around May/June.

Completed Congressional Direct Spending request for 501 Main. Requested 1 million dollars with a 350k town match for phase 2 and generator. Unknown when we will hear back.

Conducted numerous meetings and did many hours of research for upcoming grants for sidewalks, police station, affordable housing, and transit facility.



Old PLC Panel



New PLC, about half the size and much cleaner!



Old concrete ramp with 2x4 steps nailed into the concrete



New metal grating stairs



Old, unused process piping



New cartridge filters installed.



New continuous monitoring turbidimeter



Pump representative monitoring pump curve data

**Town of Fairplay**

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MEMORANDUM

To: The Mayor & The Board of Trustees for the Town of Fairplay
From: Sean Kleinschmidt, Public Works Crew Chief
Re: Staff Report/ Training/ Maintenance
Date: 4/01/2024

Staff Report:

Over the course of the last month Public Works crew has done an excellent job at overcoming hurdles and taking on new roles and responsibilities within the department. Progression on projects that were dropped off is being made, along with improvements to our snow removal operations to continue to provide a quality level of service to the community and business owners in town. The crew has signed up and registered for training events that are taking place this spring to not only improve equipment operation skills but also self-development with each member seeking specialized training. Public Works has not only built new relationships with community members in the town but also with other Public Works Crews in rural Colorado towns from the CRWA conference to ensure we have a good working relationship with our surrounding towns and communities. While there, connections were made with Bobby from the Town of Alma where we spoke on inter-agency assistance as needed and built a good working relationship to help in the water treatment and wastewater realms moving forward in the respect of sharing knowledge. Town of Alma and other Public Works departments were receptive to having a continued working relationship. The Public Works crew has been busy maintaining vehicles and equipment as snow removal operations this last month have taken a toll on the plows due to the weight of the snow load. The water treatment plant project has been on track and went live March 28, 2024. Chris Bannister and I have been assisting Marty and Keith as needed with the project and getting the infiltration gallery valves opened and exercised. We also started exercising valves along 8th and Hathaway to help Deron determine the size of possible existing pipes in that area or if they exist from the plans found dating back to 1997. We will begin to get back on track as discussed about exercising all gate valves around town and ensuring the accessibility of those in the event of a water main emergency.

Trainings and Conferences:

Mark Kleinschmidt attended and successfully completed his LTAP basic welding course on March 27th, 2024. Sean Kleinschmidt has been working at completing the mandatory exams and classes for the Class B CDL permit and goes to the final driver training April 16th, 2024, to obtain CLASS B CDL license. Chris Bannister will be attending his LTAP basic welding and motor grader training in April and May. This training will not only improve the self-development of each employee but make each person in the organization more knowledgeable to provide a higher level of service to the community. The CRWA conference was 18 March 2024 to 21 March 2024 In which Chris Bannister and I attended. We took a few different classes while in attendance that we thought were not only interesting but beneficial to the water and wastewater systems for town. Source water protection in the event of wildfires was a big topic at the conference along with the new guidelines that cover copper and lead revisions along with the PFAS issues statewide. We also took a class on asset management in hopes that gaining more knowledge on grants and funding for water system and wastewater system improvements.

Water/ Sewer:

Since the beginning of the year Chris Bannister has been diligently working towards lowering the water loss percentage. He has been successful at installing more meters and radios to help ensure the billing is correct and residents are with working up to date meters. Off the list of water meter repairs, he has completed 15 successful installs and re programs with more scheduled and pending. Combined with last year's 25 this brings our report from 98 to 58 pending. I am proud of the hard work Chris is putting into this project and the progress he has made. Since the changeover, Chris has also undertaken the water loss percentage report and has overseen handling it monthly in which last month we saw a decent decrease in the percentage of loss. Sewer maintenance and projects have been going smoothly with no new major incidents other than experiencing some issues at the lift station which Marty and Keith have been quick to address. We experienced a pump failure which has now been addressed and is back online. I would like to see about getting more information and ways to fund some lift station improvements that could benefit the town moving forward in the future. It is an older system that we should look at improving in the event more developments come to town.

Maintenance:

The crew has been extremely busy and focused on vehicle /fleet maintenance to restore and maintain the town trucks, equipment and plows. There have been issues in the past with issues not being properly addressed when it came to maintaining equipment and thus created a huge problem for our crew starting out this winter. Since starting as Crew Chief, we have been able to get more overdue maintenance items addressed, we are now close to 85% back up and operating. This comes with new additions added to aid the crew in snow removal. The Crew has restored and fixed the plow for the blue dump truck, replaced leaking cylinders on all truck plows and shipped the backhoe off to get fixed. This has allowed us to have another heavy-duty machine to assist in moving snow

storage piles and clearing town to lessen the stress put on the pickup trucks. The motor grader has been in operation all winter and has cut our snow removal times down per event. It too has been neglected and I have since built a relationship with Wagner CAT to assist the town in maintaining and fixing those issues. We had some serious leaks in the transmission, and the main cylinder needed immediate attention along with damaged hoses. All the maintenance on the equipment that could not be done in-house was contracted out to the respective service agencies and is being completed in a timely manner. The Side x Side was serviced and is ready for summer. None of the work completed was unnecessary, in fact some of the equipment had been neglected past the point of preventative maintenance that could be completed in house. This led to additional costs that were not budgeted. That won't be the case moving forward now that we are back to a solid baseline. I would like to see about budgeting for a VAC Trailer to assist the crew in exercising valves and ensuring that we have those valves cleaned out and accessible in the event of an emergency and we need to get on those valves. Also, this piece of equipment is vital in helping us unclog storm drains that are backed up i.e. the storm drain by TBK Bank and culverts along the towns storm drainage and flood plains. Currently, in order to get a VAC truck to assist the town, it does require 3rd party assistance at the mercy of their 2-3 week schedule. Knowing this, at the conference we have made some great contacts with equipment dealers and renters in which have these VAC units accessible for demos which would be a great way to show the board how this equipment can help the public works crew maintain the infrastructure. We are tracking the potholes around town and are aware of the severity of some, specifically the ones on 6th street and Witcher. Once we can get some fresh cold press material and temps are more stable, we will be getting those filled and fixed.

If there are any questions, please feel free to reach out. In the event I don't have the answer readily available, I'm more than willing to research it for the board. Based on the community members' feedback they are happy with the seen change's day to day. We will continue to improve and look forward to the spring and summer events. Thank You.



Town of Fairplay – Monthly Board Memo

TO: Town of Fairplay
FROM: Deron Dircksen, PE
DATE: April 1, 2024
SUBJECT: Monthly Board Memo

Dear Board:

Thank you for your time. Since there are a lot of SGM/engineering projects on-going, please see this high-level monthly board memo regarding the projects and please let us know if you have any questions or need additional information or details.

Public Works Manual

- SGM has completed DRAFT Public Works Manual update.
- Should be in the April 15 Board packet for review and input.

Sanitary Sewer Criteria

- SGM has completed DRAFT Wastewater Criteria Manual, Technical Specifications, and Construction Details & Wastewater Rules and Regulations.
- Should be in the April 15 Board packet for review and input.

Hathaway Water Main

- Construction Drawings are finalized.
- Additional mapping has been discovered which may allow the project to be postponed. SGM and town staff are still researching.
- Construction start: ?? (Last day of school Thursday 5/23/2024)

6th Street between Bogue and Witcher Water Main

- I need to provide a proposal to Janell.
 - I have received fees from survey (Burnett Land Surveying), Subsurface Utility Engineering (SGM), and Engineering Design (SGM).

1171 Bullett Road

- Received 3/22/24. SGM will review.

Tuggle Lot Line Elimination

- Received 3/27/24. SGM will review.

Mustang Ridge

- Meeting with applicant Thursday March 21.

Burro Park

- SGM has discussed dead-end option in-house.
- SGM is moving forward with pros & cons of dead-end option.

Water Model

- No update.

Stone Creek

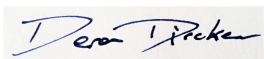
- No update.

GIS

- No update

Questions/Input:

Sincerely,
SGM



Deron Dirksen, P.E.
Senior Engineer 1